

RESOLUTION NO. 2026-3

RESOLUTION ACKNOWLEDGING CREATION OF THE COLFAX AREA RESCUE DISTRICT, APPOINTING DISTRICT REPRESENTATIVES, AND AUTHORIZING TRANSITION OF EMS SERVICES

Town of Otter Creek

Dunn County, Wisconsin

WHEREAS, the Town of Otter Creek ("Municipality") has participated with other area municipalities in planning for the formation of a regional emergency medical services district to provide sustainable, high-quality emergency medical services to the participating communities; and

WHEREAS, the Municipality is a party to the Intergovernmental Cooperation Agreement creating the **Colfax Area Rescue District** ("District" or "CARD"); and

WHEREAS, the participating municipalities have received notice that the District has been awarded the applicable EMS Innovation Grant funding to support implementation and operation of the District; and

WHEREAS, the grant aware and execution of the Intergovernmental Cooperation Agreement allow the participating municipalities to move from the planning and steering-committee phase to formal District governance and implementation; and

WHEREAS, the Intergovernmental Cooperation Agreement provides for each Member Municipality to appoint one representative to serve as a voting Board Director and one Alternate to serve when the Board Director is absent or unable to serve; and

WHEREAS, the Municipality finds that participation in the District and the transition of EMS operations to the District are in the public interest and will promote reliable, coordinated emergency medical services for the Municipality and surrounding communities.

NOT, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Otter Creek, Wisconsin, as follows:

Section 1. Acknowledgment of District Formation and Grant Award.

The Municipality acknowledges the formation of the Colfax Area Rescue District pursuant to the Intergovernmental Cooperation Agreement and acknowledges the award of EMS Innovation Grant funding supporting the District's implementation and operations.

Section 2. Transition from Steering Committee to District Board.

The Municipality recognizes that the planning Steering Committee has completed its initial organizational role and that governance and implementation responsibility shall transition to the Colfax Area Rescue District Board in accordance with the Intergovernmental Cooperation Agreement.

Section 3. Appointment of Board of Director and Alternate.

The Municipality shall appoint a Board Director and Alternate Board Director to represent the Municipality of the Colfax Area Rescue District Board each year.

The Board Director is authorized to act and vote on behalf of the Municipality on matters properly before the District Board, subject to the Intergovernmental Cooperation Agreement, applicable law, and any direction lawfully provided by the Municipality.

The Alternate Board Director is authorized to serve and vote in the absence or inability of the Board Director, as provided in the Intergovernmental Cooperation Agreement.

Section 4. Confirmation of Participation

The Municipality confirms its intent to participate as a Member Municipality of the Colfax Area Rescue District under the Intergovernmental Cooperation Agreement and to fulfill its responsibilities under that Agreement, including participation in District governance and payment of assessments as provided in the Agreement.

Section 5. Authorization of EMS Service Transition.

The Municipality authorizes and supports the transition of emergency medical services currently provided through the existing Village of Colfax Rescue service to the Colfax Area Rescue District.

The District shall become the entity responsible for operating and administering EMS services for the participating municipalities on the effective transition date established by the District Board and the Town of Otter Creek, after completion of necessary transition requirements, including as applicable:

- a. District organizational actions and officer appointments;
- b. Establishment of banking, accounting, payroll, billing, and insurance systems;
- c. EMS licensing, medical direction, dispatch, and operational-readiness requirements;
- d. Employee transition and onboarding;
- e. Execution of necessary asset-transfer, lease, purchase, buyout, facility-use, or other transition agreements;
- f. Completion of required grant, state, federal, and regulatory requirements; and
- g. Any other actions necessary to ensure uninterrupted and lawful EMS service.

Section 6. Continuity of Service.

Until the transition is complete, the existing Village of Colfax Rescue service shall continue to provide EMS services under its existing authority and operational structure. The Municipality supports coordinated transition planning to avoid any interruption in emergency medical services.

Section 7. Authorization to Execute Documents.

Town of Otter Creek Chair and Clerk-Treasurer are authorized to execute and deliver documents, notices, certifications, and other instruments reasonably necessary to carry out this Resolution

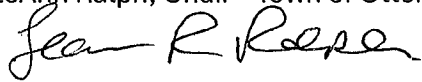
and the Municipality's participation in the District, provided such actions are consistent with the Intergovernmental Cooperation Agreement and applicable law.

Section 8. Effective Date.

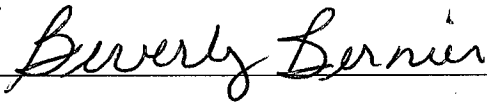
This Resolution shall take effect immediately upon adoption.

Adopted this 14 day of July, 2026

LeAnn Ralph, Chair – Town of Otter Creek



Attest:



Beverly Bernier, Clerk-Treasurer