



Town of Otter Creek
Application/Permit to
Construct, Operate, & Maintain
Utilities within Highway Right-Of-
Way

Applicant: _____

Address: _____

Plans Prepared by _____

Preparer's Phone: _____

Preparer's Email: _____

***Please provide a detailed map and plan of construction.**

<u>Location Information</u>	
Highway(s): _____	
Town/Village/City of: _____	
Sec. _____, T _____ N R _____ W	
Utility Work Order# _____	
Submit Application to:	Town of Otter Creek N11471 765th St Colfax WI 54730
VALID FOR 2 YEARS FROM ISSUE DATE	

Description of Proposed Work (Check and fill out all that apply)

- UTILITY TYPE:**
- | | | | |
|-------------------------------------|--|---|---------------------------------------|
| <input type="checkbox"/> Electric | <input type="checkbox"/> Gas/petroleum | <input type="checkbox"/> Communications | <input type="checkbox"/> Water |
| <input type="checkbox"/> Sewer | <input type="checkbox"/> Transmission | <input type="checkbox"/> Distribution | <input type="checkbox"/> Private Line |
| <input type="checkbox"/> Irrigation | <input type="checkbox"/> Manure Transfer | | |

Facility Size/Capacity _____ (diameter, #fibers, psi, Kv, etc.)

- ORIENTATION:**
- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> Overhead | <input type="checkbox"/> Underground | <input type="checkbox"/> Parallel to hwy centerline |
| <input type="checkbox"/> Hwy Crossing | <input type="checkbox"/> Bridge Attachment | <input type="checkbox"/> Tunnel |

- WORK TYPE:**
- | | | |
|---|--|--------------------------------------|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Improve/repair existing | <input type="checkbox"/> Maintenance |
| <input type="checkbox"/> Removal | <input type="checkbox"/> Abandon in place | |

- CONSTRUCTION METHODS:**
- | | | | |
|--------------------------------|---|--|---|
| <input type="checkbox"/> Plow | <input type="checkbox"/> Trench | <input type="checkbox"/> Bore | <input type="checkbox"/> Suspend on poles |
| <input type="checkbox"/> Cased | <input type="checkbox"/> Tree Cutting/Removal | <input type="checkbox"/> Chemical Treatment of trees | |

Provide additional narrative if needed: _____

Utility Representative Responsible for Construction:

Name: _____ Telephone: _____

Estimated Starting Date: _____ Estimated Completion/Restoration Date: _____

The Applicant understands and agrees that the permitted work shall comply with all permit provisions and conditions of the Utility Accommodation Policy of Dunn County in effect at the time of this application, and with any special provisions listed below or attached hereto, and any and all plans, details, or notes attached hereto and made part thereof.

By: _____
 (Signature of Applicant Authorized Representative) (Title) (Date)

 (Printed Name of Person Signing Above)

 (Authorized Representative Telephone Number)

DO NOT WRITE BELOW THIS LINE –OFFICE USE ONLY

PERMIT APPROVAL BY PERMITTING AUTHORITY

The foregoing application is hereby approved and permit issued by the Permitting Authority subject to full compliance by the Applicant with all provisions and conditions stated in the Utility Accommodation Policy of the Township of Otter Creek including the Indemnification as included in 96.03 of the WCHA Utility Accommodation Policy in effect on the date of this application.

Supplement Provisions Attached: ____ Yes ____ No Application Fee: \$ _____

By: _____ Permit Number: _____
 (Authorized Representative for Township)

 (Title)

 (Date)



PERMIT PROVISIONS AND CONDITIONS OF ISSUANCE

Pursuant to Wisconsin Statutes and WCHA Utility Accommodation Policy, this permit is granted to allow performance of the specific work described herein. The following standard provisions and any included special provisions shall govern:

- 1) The Applicant agrees to indemnify and hold harmless the Permitting Authority, its employees from any cost, claim, suit, liability and or award which might come, be brought, or be assessed, because of the issuance or exercise of this permit, or because of any adverse effect upon any person or property which is attributed to the partially or entirely completed works of the Applicant. Accomplishment of the permitted work or any part thereof, by or on behalf of the Applicant shall bind such Applicant to abide by this permit and all its conditions and provisions.
- 2) The permitted facilities shall, if necessary, be altered at the expense of the Applicant to permit alteration, improvement, or maintenance of the highway as may hereafter be required. The entire cost of constructing and restoration of the permitted facilities shall be the obligation of the Applicant and the Applicants representatives of the permitted utility.
- 3) No open cutting for a crossing will be allowed that crosses under the roadway within the Right-of-Way. All utilities will be installed via directional boring at a minimum depth specified by the Permitting Authority.
- 4) When working within the Right-of-Way, traffic control devices are required for the installation of the permitted utility. All traffic control requirements will be adhered to per the Manual on Uniform Traffic Control Devices (MUTCD). If a lane closure is required, the Permitting Authority must be notified 72 *hours* before the Applicant can proceed with the utility installation.
- 5) All disturbed areas during construction shall be returned to its original condition prior to the installation of the permitted utility. Upon completion of the installed utility, the Applicant and its representatives are responsible for all restoration of disturbed areas in a timely manner of 2 *weeks*.
- 6) The Permitting Authority must be notified upon completion and reserves the right to inspect the installation, and restoration processes at any given time and reserves the right to deem any changes as necessary to satisfy the Permitting Authority and its representatives.
- 7) During the installation of the permitted utility, all access to private drives and public intersections shall not be restricted.
- 8) Any trenching, tunneling, or excavating shall be performed in accordance with the requirements of OSHA and the Wisconsin Department of Industry, Labor, and Human Relations, and any applicable local regulations.
- 9) A copy of the approved application, along with any plans and special provisions, shall be available on the jobsite.
- 10) An application fee is required before any above/below ground utility can be installed from the Applicant. (\$75 utility fee for the first 200 feet and \$55 for every 1000 feet of utility installed after that.)