

Town of Otter Creek – July 11, 2023
Otter Creek Town Hall – E5905 County Road S, Wheeler WI
Regular Town Board Meeting – 7 p.m.

Attendees:

Chair LeAnn Ralph*

Supervisor 1 Cecil Hayes*

Supervisor 2 Bob Bernier*

Clerk/Treasurer Bev Bernier

Patrolman Gary Anderson

Guests, Roberta Preston, Chuck Boyer, Jeff Dehnhoff, Gary Axness, Denise Axness, Randy Simpson, Ashley Gunnufson, Barb Lande, Dylan J. Deringer

*Board Members

REGULAR TOWN BOARD MEETING

The Regular Town Board Meeting was called to order by Chair Ralph at 7:01 p.m. on Tuesday, July 11, 2023. Meeting minutes from the 6/13/2023 Regular Board Meeting were not read by Clerk as Ralph, Hayes and Bob Bernier reviewed the minutes prior to tonight's meeting and agreed that the minutes did not need to be read. **Bernier motioned to approve the 6/13/2023 Regular Board Meeting minutes as presented, Hayes seconded. Motion carried.**

Sales – Special Assessment Report Requests:

OWNER: Donald L. Knutson and Virginia J. Knutson

ADDRESS: E7320 County Rd. S., Wheeler WI 54772

BUYER: Brian Koplien

OWNER: R-N-G Property Management LLC

ADDRESS: N11311 570th St, Wheeler WI 54772

BUYER: Urias Schrock and Alyssa Busse

OWNER: ASTUTE PROPERTY SOLUTIONS LLC, Laguna Beach CA

(formerly owned by Eric Watkins, Alvin Erickson)

ADDRESS: 670th St, Wheeler WI 54772 (22.3 acres, no street address)

BUYER: Phillips

OWNER: Lindsey Jean Ketchel

ADDRESS: E5450 1090th Ave., Wheeler, WI 54772

BUYER: Geis

Repeal Ordinance #08-10-21-01 ATV/UTV Ordinance and replace with amended Ordinance #07-11-23-01.

This Ordinance will go into effect one day after posting/publication. Pursuant to Chapter 985, Wis. Stats. Pursuant to s. 985.02(2), provides the option to publish in a newspaper, post in 3 public places, OR post in 1 public place and on the official municipal website.

Some discussion on why the town board decided to close 1110th Avenue at 730th St to 1090th Ave. Gunnefson had questioned 2 residents on 730th Gunnefson and Rice want the road open, 4 out of 5 resident family members she spoke with told her yes. Gunnefson asked the board to wait until later so more residents can voice their opinion on this. Discussed intention of ATVs and UTVs is mainly on trails, not to take shortest route to get to trails. Concern on open container being legal for passengers on ATV/UTV. Discussion on past communication with ATV/UTV clubs regarding signage that did not happen. The ATV/UTV clubs wanted to be

able to get through the Town of Otter Creek, now with the County roads open, they can get through the town. Discussed State law regarding trailering. Ralph offered motion to table this topic to the August meeting. Second by Bernier, MC.

Repeal Ordinance #0-3-2016 Driveway Ordinance and replace with amended Ordinance #07-11-23-02. This Ordinance will go into effect on day after posting/publication. Hayes made a motion to repeal Ordinance #0-3-2016 Driveway Ordinance, second by Bernier, MC. Hayes made a motion to accept Driveway Ordinance #07-11-23-02, second by Ralph, MC.

Annual review of driveway permit fee – set fee for 2023 – 2024. Fee has been \$20 for many years. Bernier motion to set the driveway fee for 2023-2024 at \$50. Second by Hayes. MC

Review and possible action on Notice of Claim received March 15, 2023. 120 days for the Town Board to respond – July 13, 2023. Bernier motion to defer and take no action, second by Ralph. MC

Weber Inspection July report – 6/29/23 Gunderson Insulation Passed

Robert Hoffman, DNR – correspondence regarding wetland bridge (Brady Jenneman). Waiting for further correspondence from the DNR as on-site review was to be scheduled and decision to be made by July 5, 2023.

Discuss equipment replacement planning/schedule – one year since last discussion.

Plow truck – New truck received 2023.

Backhoe – we have 5900 hours on it, had 1800 hours when we bought it. Average about 360 hours each year.

Grader – used second to plow truck. Spent \$12,000 to fix grader in January, 2023. About 3000 hours on the grader. Made in Brazil. Paid off in 2015, spent \$2,500 on it to fix AC, Gary spent \$5,000 to fix hydraulic pump and change fluids, took the pump to Bloomer. *Not have great metal in it, new tires on the back have helped. Wheel was bent, so that rim is on the front rather than the back. Tandem is not wearing the tires as it had been.* We do about 200 hours per year with the grader. Change the oil one time per year. Last time we checked, ours was worth about \$30,000. The grader was used as backup twice in twelve years for town truck. (grader patching is done, road is blacktopped). *Have a dead short in the lights, blowing fuses. Gary will unplug and continue to work on it.*

Permit updates –

Date	Name	Address	Permit Needed	Notes
6/10/2023	Biddle, Brandon	N10622 730 th Street Colfax	driveway	Brandon needs a driveway permit and needs to put in a new culvert, current one is too short. Will charge \$20 for driveway permit.
6/19/2023	Whitted, Lane	N10905 730TH ST WHEELER WI 54772	driveway building privy land use	current driveway meets requirements, need a DW permit for documentation Fred Weber needs to issue building permit. May need privy permit for outhouse. Lane built a shed/cabin in 2015, privy prior that. Has zoning permits. Town will need to issue land use permit. Requested address from DC.
6/20/2023	Owen, Sam (Mary) and Lance	N9917 550th St Colfax	None at this time-will need address,drive zoning,sanitary blding,land use	Sam & Mary Owen obtained a permit for replacement septic system - 3 bedroom. Lance Owen is surveying off 5 acres to build a one bedroom house to connect to the replacement septic of the two bedroom home, total of 3 bedrooms.
6/27/2023	Printz, Steven and Angela	970th Avenue Colfax	address driveway zoning sanitary blding,land use	Purchased land from Gerald Riemer. Plan on building home, need to get address from County. There are 3 driveways currently there. Gary reviewed driveway Need two-inch limerock on both driveways with a dip in the driveway so the the water will drain over the driveway and down the ditch (there are culverts there farther north). Need driveway permits. Clerk to contact them.
6/29/2023	Punzel, Brian	670th Street	driveway sanitary?	camping/recreational property off of 670th St. has a driveway and camper on site. Requested address application from Dunn County. No permits issued by town yet. Ralph checking driveway records
7/6/2023	Kitchner, Ron (and son)	1090th Ave	driveway N/A address zoning sanitary building land use	Ron's son is moving in a mobile home. Ron surveyed off 5 acres excluding ROW The son will use the existing driveway that Ron uses, so no driveway permit needed. Fred Weber inspected the mobile home, town board approved home. Ron will need a building permit, sanitary hookup permit, land use permit.

Review Permit Documentation for residents to use (post on website). New driveway permit form – motion to approve by Bernier, second by Ralph. MC. Post on website.

Permits for residences in Otter Creek – form for people to refer to on website. Motion to approve the permits document by Bernier, second by Ralph. MC.

LRIP Supplemental Funding – Ralph recap of Zoom meeting. Need to have engineering done and apply for funding. WTA reviewed, out of the 72 counties in Wisconsin, only 13 counties that get the supplemental funding. They can afford \$20,000 to \$50,000 for engineering costs. This cuts out small rural townships from having access to these funds. County Highway commission was supposed to do this engineering for the townships. Some will do it, some do some of it, some do none. WTA is proposing pilot program (to 17 county area), 42 people attended. WTA take over engineering for towns, start April 1, was the plan. Some money for bridges. Only applies to bridges 20 feet or longer. Not applicable to culverts. Ag roads – discussed at the end. Forestry included. Federal money, will keep an eye out to apply for this.

Dunn County Ch. 13 Comprehensive Zoning Ordinance – proposed zoning change. Public hearing July 25. Under commercial zoning can only have non-owner occupied residence (rental). Intent to stop developers from utilizing a loop hole. No impact on Otter Creek. We only have WoodWind Park and Too Mixed Up.

600th Street – A-1 ground the road, review options for future road surface. No further action on this road.

Summer propane fill - clerk to contact synergy for summer fill.

Propane contract for Fall of 2023 – Synergy sending information late July

Emergency Operations Plan – sample disaster declaration, debris site, map. Contact: Jason Spetz, DC. Waiting for information.

Kent Cran – culvert bill for \$193.31 sent to Kent Cran, N9836 Hwy 25, Wheeler WI.

Timber cutting notice – Robert Nelson

Consideration of culvert purchase for Town Road – culvert that will need replacement in the future. Biggest culvert we have 690th north of Deepwood, north of the deadend. Go with 2 three foot culverts. Set one deeper than the other. Will take over a week. Use stock pile, plan, may take two weeks in the end. The road needs to be opened and closed each day. Put in a culvert, close one lane. Called the County, \$41/foot for culvert, about \$4300 for 100 feet, two pipes, plastic. Rip rap expense need to buy - \$1500 (\$400 to \$500/load), have stock pile we can use, go from 3' to 5', lot of fill. Generate most of the fill from within the town. May be the next blacktop 9/10 of a mile rather than ½ mile blacktop in 2025. The other 18" culvert not a big deal right now. This is our busy road, will need to put blacktop on it. Needs to be done before the end of August, Gary has the time on his schedule to do this. Bernier made motion to do the culvert work and replace the culverts on 690th as described, second by Ralph, MC.

Patrolman – Report from Patrolman on Road Work/Equipment – blacktop is laid. Shoulder graded back a lot, saved some limerock there. Grader patching done, came up short by Duncan intersection. This is clay, could dump limerock on it until next summer. Backhoe repaired, working. Have quite a few trees hanging low, need to clean up those.

Treasurer - Review treasurer's report. Motion by Hayes to accept the treasurer's report, second by Bernier. MC.

Public comments – none, see public comments at the start of the meeting minutes.

Auditing of bills for payment – bills circulated and approved by the Town Board.

Any other business

Clerk reviewed the finances.	Equipment Account -	\$60,883.67
	Tax Account -	\$147,895.62
	Checking Account -	<u>\$34,809.29</u>
	Total of all accounts	\$243,588.58

ADJOURN - Bernier moved to adjourn the monthly meeting, second by Hayes. MC. Meeting adjourned at 9:17 p.m.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483;

Bob Bernier – 715-577-6310;

Bev Bernier – 715-658-0131;

Chuck Boyer – 715-600-4149

LeAnn Ralph – 715-308-6336;

Cecil Hayes – 715-577-6334

Town Shop - 715-658-1319;