

Town of Otter Creek – June 13, 2023
Otter Creek Town Hall – E5905 County Road S, Wheeler WI
Regular Town Board Meeting – 7 p.m.

Attendees:

Chair LeAnn Ralph*

Supervisor 1 Cecil Hayes*

Supervisor 2 Bob Bernier*

Clerk/Treasurer Bev Bernier

Patrolman Gary Anderson

Guests, Roberta Preston, Chuck Boyer, Jeff Dehnhoff, Gary Axness, Denise Axness, Randy Simpson

*Board Members

REGULAR TOWN BOARD MEETING

The Regular Town Board Meeting was called to order by Chair Ralph at 7:00 p.m. on Tuesday, June 13, 2023. Meeting minutes from the 5/9/2023 Regular Board Meeting and 5/9/2023 Board of Review Meeting were not read by Clerk as Ralph and Bob Bernier reviewed the minutes prior to tonight's meeting and agreed that the minutes did not need to be read. Bernier **motioned to approve the 5/9/2023 Regular Board Meeting minutes and the 5/9/2023 Board of Review meeting minutes as presented, Ralph seconded. Motion carried.**

Sales – Special Assessment Report Requests:

Owner: Eric P. Watkins, 1030th Ave., Colfax, WI 54730: Astute Property Solutions, LLC:

Buyer: Unknown

Weber Inspection May report –

5/5/2023 Woodman Rough HVAC Passed

5/5/2023 Woodman Rough Plumbing Passed

5/5/2023 Woodman Rough Electrical Passed

5/5/2023 Woodman Rough Construction Passed

5/23/2023 Anderson / Schultz Final Inspection/Occupancy Passed

ATV/UTV -Amendment to the ordinance on ATV/UTV operation in the Town of Otter Creek regarding access to routes since the DNR states there is no provision to ride from a dwelling to the nearest route or trail.

Amend Section IV to add "ATVs and UTVs must adhere to 35 MPH speed limit or posted speed, whichever is less." Remove Statement under Section V (B) – Access to designated routes from residences in the township on undesignated town roads is permitted. Motion to amend as stated by Hayes, second by Ralph, MC.

ATV/UTV - Consideration of signing town roads intersecting with county highways that town roads are not open to ATV/UTV traffic for town roads that are not designated routes. ***At this time the board will not be purchasing NO ATV signs for closed town roads, but town residents are free to purchase and post NO ATV signs on any existing posts on closed roads, except for a post with a stop sign/traffic sign on roads that are not open to ATV/UTVs.*** Motion as noted by Hayes, second by Ralph, MC.

ATV/UTV - Consideration of whether to close certain town roads currently open to ATV/UTV traffic since county N, S and SS are now open. ***On Otter Creek ATV/UTV Ordinance #08-10-21-01, Section V – Designation of All-Terrain Vehicle and Utility Terrain Vehicle Routes, remove bullet 3 for route: "On 730th Street at County Road N to 1110th Avenue" and remove bullet 4 for route: "On 1110th Avenue at 730th Street to 1090th Avenue".*** Motion by Ralph to modify as noted, second by Hayes. MC.

ATV/UTV - Consideration of whether to open the town road from county Highway N to Woodwind Park road to ATV/UTV traffic. Motion to modify Ordinance #08-10-21-01 to **add from County Road N to 1058th Avenue. Clerk to modify bullet 8 of Ordinance #08-10-21-01 from "On 690th Street at 1058th Avenue to 1090th Avenue" to "On 690th Street at 1090th Avenue to County Road N".** Motion to modify as noted by Hayes, second by Bernier, MC. Clerk to bring clean copy of updated Ordinance to July meeting and put on the July agenda.

Review and possible action on Notice of Claim received March 15, 2023. 120 days for the Town Board to respond – July 13, 2023. **Motion by Bernier to not act on Notice of Claim at this time, second by Ralph, MC.**

Results of auction for Bobcat, which account to put \$15,500 sale proceeds into. **Motion by Bernier to place in equipment fund, second by Ralph. MC**

Fire Engine – Update on purchase of a new fire engine for the Colfax Community Fire Department. Cannot lock in price, but they think it may only go up to \$575,000 (\$10,000 or so). There is about two years before the FD needs to pay for the engine, accruing about \$15,000 interest until then. There will be about \$275,000 (could be as low as \$230,000) for the municipalities to divide up. The Town of Otter Creek may need to come up with \$40,000 to \$45,000. Need to come up with the money 10 days before delivery.

MFL Transfer Orders –

- Kerry & Samantha Halopka – 60 acres closed
- Bob & Bev Bernier – 40 acres closed
- Lawrence Phillips – 40 acres closed

Driveway ordinance – Update of driveway ordinance – Chair had made updates to ordinance. **Need to review fee at July meeting and also sign ordinance.**

Driveway permit – Update of driveway permit. Add: parcel #_____, Diggers Hotline Case #_____. Remove: "Minimum road surface width of 12 feet. Minimum width clearance of 18 feet". Under procedure, modify item 8 by removing "or by e-mail. If you receive your copy by e-mail, you must print out a copy for the contractor". Clerk to provide permit in person or by U.S. Mail. **Clerk to bring updated Driveway Permit to July meeting.**

Kitchner – any update on trailer house move, survey of 5 acres. 5 acres needs to be corrected, 30,000 sq ft., and driveway permit.

Woodwind Park – Permission to Start plumbing construction from State of Wis.

Emergency Operations Plan – sample disaster declaration, debris site, map. Nothing further at this time. **Carry over to next month meeting.**

Concern from citizen regarding trailer house on Anderson property. Nothing further at this time, continue to monitor for future complaints.

Transfer – of chair laptop and documentation. **Clerk will contact Warner for time frame.**

Kent Cran – culvert bill for \$193.41 sent to Kent Cran, N9836 Hwy 25, Wheeler WI

Form MR-001 – Fuel Tax Refund Claim for on-road diesel used for off-road purposes. The Town of Otter Creek does not submit this form, as on-road diesel fuel is only used for town plow truck and this form is not to be used for any licensed equipment.

Patrolman - Report from Patrolman on Road Work/Equipment. The transmission in the tractor is having issues, McCoy (Nortrac) coming Thursday morning to look at it. Could be a module. “No active codes” came up. Blacktop is ready to come anytime, Monarch. **Motion by Ralph to approve 50 loads of limerock, second by Hayes, MC.** Haul blacktop in July – 5 loads from Senn Blacktop. Crack sealing went well. Door opener put new sensors in and service the entire door, tightened it up.

Treasurer - Review treasurer’s report. Motion by Hayes to accept the treasurer’s report, second by Bernier. MC.

Public comments

Auditing of bills for payment – bills circulated and approved by the Town Board.

Any other business

Clerk reviewed the finances.	Equipment Account -	\$45,336.06
	Tax Account -	\$167,603.14
	Checking Account -	<u>\$46,003.51</u>
	Total of all accounts	\$258,942.71

ADJOURN - Ralph moved to adjourn the monthly meeting, second by Hayes. MC. Meeting adjourned at 9:07 p.m.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483;

Bob Bernier – 715-577-6310;

Bev Bernier – 715-658-0131;

Chuck Boyer – 715-600-4149

LeAnn Ralph – 715-308-6336;

Cecil Hayes – 715-577-6334

Town Shop - 715-658-1319;