

Town of Otter Creek – March 14, 2023
Otter Creek Town Hall – E5905 County Road S, Wheeler WI
Regular Town Board Meeting – 7 p.m.

Attendees:

Chairman Mark Warner*

Supervisor 1 Cecil Hayes*

Supervisor 2 LeAnn Ralph*

Clerk/Treasurer Bev Bernier

Patrolman Gary Anderson

Guests, Bob Bernier, Roberta Preston

*Board Members

REGULAR TOWN BOARD MEETING

The Regular Town Board Meeting was called to order by Chairman Warner at 7:05 p.m. on Tuesday, March 14, 2023. Meeting minutes from the 2/14/2023 Regular Board Meeting and 2/15/2023 Closed Session were not read by Clerk as Warner, Ralph and Hayes reviewed the minutes prior to tonight's meeting and agreed that the minutes did not need to be read. Ralph **motioned to approve the 2/14/2023 Regular Board Meeting minutes and the 2/15/2023 Closed session meeting minutes as presented, Hayes seconded. Motion carried.**

Phone reimbursement for clerk treasurer. Motion by Ralph to provide \$100/month phone reimbursement, second by Hayes, MC.

Andy's of Otter Creek, LLC – sale. If the new owner does not need the authorizations of an alcohol beverage retail license right away, there is no need for them to apply for a license immediately. If the retailer is hoping to be open by May 1st, it likely makes sense for the application to be submitted soon. State law specifically prohibits the act of allowing another to use someone else's license. The new owners may not use the last person's license. **Clerk to follow-up with new owners.**

DNR email Notice of non-compliance/shoreland-wetland ordinance. Class II trout stream. Correspondence between Mark Warner and Robert Hoffman. Bridge is an issue and filling in wetland is second issue. Warner reviewed GIS maps. Discussion held regarding non-compliance.

Skid steer - Prepare information for skid steer sale. Need to buy a battery for the Bobcat with Interstate battery from Synergy. Approx. \$180 for the battery. Need photos taken by LeAnn, and Gary needs to complete the auction detail worksheet. Clerk will then submit the information to the auction house and work with them on posting dates. About 1900 hours on it, tires are at 50%. Aim for April – May timeframe.

Insurance coverage - Follow up regarding Rural Mutual Insurance coverage – adequate. Took the sander off of coverage and updated the town truck from 2022 to 2023.

Bids - Review bid requests ads for town road work. Warm mix oil, less brittle and used on the most recent jobs. Crack filling bids – put out for bids this year. Motion to advertise bids for crack filling and seal coat/paving by Ralph, second Hayes, MC.

Grinding - Contact A-1 to get grinding mill for ASAP. Warner will contact them for grinding. Warner to get a price on grinding twice.

Upcoming dates:

- 3/9/2023 – start of county road bans

- 3/28/23 - BOR training – Bev attend virtual
- 4/1/2023 – deadline to request dog licenses/tags
- 4/4/2023 Spring Election
- 4/18/2023 Annual Town Mtg, Monthly Board Mtg, Review road bids
- April, 2023 – Schedule Spring road inspection – group or individual
- 5/2/2023 Open Book – 10 a.m. to noon
- 5/9/2023 Board of Review & Reg Brd Mtg

Updates from Fred Weber

- 2/13/2023 Anderson/Schultz - Rough HVAC, Rough Electrical, Rough Plumbing, Rough Construction – All Passed

Special Assessment requests

E5918 County Road N, Wheeler, WI 54772: Buyer:Jacob Bauer and Brittany Stelter: Special Assessment Report
 Request Owner: Dakota L. Smith
 N12096 730th Street / 1702023012010020001 /Scoll & Burke; Vacant Land / 1702023012010030001 / Scoll & Burke

Fuel Contract - Signed 2/22/23 with Chippewa Valley Energy. Fieldmaster or Roadmaster, 4/1/23 to 11/30/2023, 1200 gallons at \$3.19/gallon

Timber Cutting notices:

Landowner: Jeffrey Wildner, N4987 County Rd J, Menomonie WI
 Logger: Travis Anderson, PO Box 182, Dallas WI
 Landowner: Steven Schendel, 7242 Willow La, Minneapolis MN
 Logger: Travis Anderson, PO Box 182, Dallas WI

Report from Patrolman on Road Work/Equipment – dealing with ice. Did drifts today, 3/14. Snowbanks are hard from the January ice. Cleaned up Duncan Hill, was getting narrow. Taking grader out 3/15 to work on ice. We are OK with sand, about 3 loads left. Have room for 1000 gallons of fuel, but we don’t need it now.

Auditing bills for payment – bills circulated and signed by the Town Board.

Review treasurer’s report. Motion by Hayes to accept the treasurer’s report, second by Ralph, MC.

Public comments – none.

Any other business- none.

Clerk reviewed the finances.	Equipment Account -	\$45,207.87
	Tax Account -	\$166,751.04
	Checking Account -	<u>\$53,962.51</u>
	Total of all accounts	\$265,921.42

ADJOURN - Warner moved to adjourn the monthly meeting, seconded by Ralph. MC. Meeting adjourned at 7:59 p.m.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483;

Mark Warner – 715-658-1602, 715-556-6083 (cell);

LeAnn Ralph – 715-308-6336;

Bev Bernier - 715-658-0131;

Bob Bernier – 715-577-6310;

Cecil Hayes – 715-577-6634 (cell);

Town Shop - 715-658-1319;

Chuck Boyer – 715-600-4149