

Town of Otter Creek – February 14, 2023
Otter Creek Town Hall – E5905 County Road S, Wheeler WI
Regular Town Board Meeting – 7 p.m.

Attendees:

Chairman Mark Warner*

Supervisor 1 Cecil Hayes*

Supervisor 2 LeAnn Ralph*

Clerk/Treasurer Bev Bernier

Patrolman Gary Anderson

Guests, Bob Bernier, Randy Simpson, Chuck Boyer

*Board Members

REGULAR TOWN BOARD MEETING

The Regular Town Board Meeting was called to order by Chairman Warner at 7:05 p.m. on Tuesday, February 14, 2023. Meeting minutes from the 1/10/2023 Caucus Meeting and Regular Town Board Meeting were not read by Clerk as Warner, Ralph and Hayes reviewed the minutes prior to tonight's meeting and agreed that the minutes did not need to be read. **Hayes motioned to approve the 1/10/2023 minutes as presented, Ralph seconded. Motion carried.**

Dog license fee - Review and possible action on resolution to increase dog license charge, increase fixed fee from \$3 to \$5, increase intact fee from \$8 to \$10, increase kennel fee from \$35 to \$40 and increase tag over 12 from \$3 to \$5/tag. Motion by Ralph to approve the increase, second by Warner, MC.

Balance Budget - review and possible action on resolution approving balancing of 2022 budget; motion by Hayes to adopt Resolution 2023-01, second by Ralph, MC.

Grader repair - review letter from Miller-Bradford Risberg on offer of service agreement for grader; discussion on the repair of hydraulics; had complete service, good for quite a while now. **Clerk will ask Miller-Bradford to draft up a proposal for a service agreement.**

Grader repair bill - Transfer \$12,000 from equipment fund to checking account to cover grader repair; Motion by Warner to pay the bill out of equipment fund, second by Hayes, MC.

MFL

- Andy Johnson - 40 acres closed
- Christopher Dvoracek – 68 acres open (withdraw from MFL)
- John Kragness – 80 acres closed
- Steinmetz Holdings, LLC – 139.17 acres closed
- Schendel Family Timberlands LLC – 275.89 acres closed
- Meagan Dahl – 40 acres closed
- James Michaud – 75 acres closed

Weber Inspections December report –

1/24/2023 Mogen - Electrical Hook-up Passed

1/24/2023 Mogen - Permit Issued Electrical Upgrade

Zoning – Todd Sinz 32x40 shed addition

Upcoming dates:

- 2/15/2023 – Clerk treasurer interviews
- 2/21/2023 Spring Primary; 4/4/2023 Spring Election
- 4/18/2023 Annual Town Mtg, Monthly Board Mtg, Review road bids – continue another ½ mile on the road we paved last year.
- 5/1/2023 Open Book – 10 a.m. to noon
- 5/9/2023 Board of Review & Reg Brd Mtg
- 4/2023 - Schedule Spring road inspection - group or individual
- 3/10/2023 - Review start of road bans, patrolman will follow what Dunn County does
- 4/1/2023 – deadline to request dog licenses/tags

Notice of claim - the town board took no action on the notice of claim, 120 days is up March 8, 2023. **Clerk to notify town attorney.**

New rural address application forms from County. **Randy Simpson will work with the Clerk to get the applications uploaded to the Town website.**

LP Gas fill 2/6/23, 522.2 gallons

Rural Mutual business and WC due 3/24/23 – board review policy confirming coverages. **Clerk to contact Jeff White and have him come to the town hall to review coverages.**

Patrolman report of road work/equipment; Use Wisconsin auction site and advertise middle of March. The Town does not need more salt/sand at this time.

Auditing bills for payment – bills circulated and signed by the Town Board.

Review treasurer’s report. Motion by Ralph to accept the treasurer’s report, second by Hayes, MC.

Public comments – none.

Any other business- none.

Clerk reviewed the finances.

Equipment Account -	\$57,171.95
Tax Account -	\$342,766.74
Checking Account -	<u>\$80,367.55</u>
Total of all accounts	\$480,306.24

ADJOURN - Warner moved to adjourn the monthly meeting, seconded by Ralph. MC. Meeting adjourned at 8:29 p.m.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483;

Mark Warner – 715-658-1602, 715-556-6083 (cell);

LeAnn Ralph – 715-308-6336;

Bev Bernier - 715-658-0131;

Bob Bernier – 715-577-6310;

Cecil Hayes – 715-577-6634 (cell);

Town Shop - 715-658-1319;

Chuck Boyer – 715-600-4149