

Town of Otter Creek Regular Town Board Meeting Minutes
Otter Creek Town Hall, Wheeler WI
Tuesday, September 13, 2022

Attendees:

Chairman Mark Warner*
Supervisor 1 Cecil Hayes*
Supervisor 2 LeAnn Ralph*
Clerk/Treasurer Bev Bernier
Patrolman Gary Anderson
Guests: Denise Axness, Gary Axness

*Board Members

The Regular Town Board meeting was called to order by Town Chairman, Mark Warner, at 7:13 p.m.

Approval of Minutes from the August 16, 2022 Regular Town Board Meeting. Motion by Ralph to approve the minutes of the 8/16/22 Regular Town Board Meeting, second by Hayes, MC.

Dunn County Unit WTA 10/26/22 meeting. Clerk Bernier and her husband will attend, no other representatives from Town of Otter Creek. Bernier will also pay the annual dues of \$25.

Colfax Rescue – increase per capita by ~\$5, increase for Otter Creek approx. \$3,000 (\$2,500 increase in 2021). EMT pay increase. Budget is \$511,000. All of the increase in the per capita is going for the EMTs. EMTs work 24 hrs/month. If they work 48 hrs/month for 3 months in a row, they get a \$500 bonus. One ambulance will be stationed in Elk Mound.

Colfax Solid Waste & Recycling – per capita remain \$28.06. Elk Mound and Colfax side, keep the finances separate for 2 sites. Colfax site in 2021 had \$74,000 surplus, Elk Mound had \$60,000 surplus. Set aside \$50,000 in each site for equipment fund. Anticipate same surplus this year. Their goal is to set aside one year's worth of operating expenses before they implement any reduction in per capita. They also had an increase pay for site workers.

WISLR Local Road Certification packet. Mark has the packet, and will be completing the TRIP program information.

Wis Towns – town law conference – virtual on 9/30/22. Clerk Bernier will attend this conference.

Review advertising options for town truck. Clerk Bernier had provided the town board with information for Hansen & Young Auction Service, and Wisconsin Surplus Auction. Hayes made a motion to use Wisconsin Surplus auction service, Warner second, MC. Ralph took photos of the town truck, will send to Bernier. Bernier to complete the forms for Wisconsin Surplus and work with Anderson for specific details of the truck. Auction will run for two weeks, from 9/26/2022 to 10/7/2022. Clerk Bernier to set up zoom meeting on closing date of auction, 10/7/22.

Skid steer – Skid steer needs to have some repairs before this is put up for auction. Anderson will take to Barron Supply to see what needs to be fixed.

Permit - Any permit issued for Dakota Smith – nothing yet.

Zoning violation - Travis Anderson 8/24/22 letter from DC, similar to letter sent several years ago regarding trailer being used on 5 acres occupied by a home.

Water Sampling - Heather Wood – Water Resources Specialist DC – Ground Water Sampling. Possibly put correspondence regarding water sampling in with SW&R permits in Spring 2023.

Special Assessment requests –

- Printz/Gerald W. Riemer & Carol A. Blaeser-Riemer; Vacant Land 970th Avenue, Colfax, WI
- Chad Milo Mogen and Tina Kay Peterson – refinance
- Erickson/NW3P LLC and Terra Investments LLC; Vacant Land on County Road SS, Wheeler, WI
- Owner: Malachi Colon; Buyers: Jordan Hurst & Lynlea Hurst, N12098 County Rd SS, Wheeler, WI

Review list of landowners that have applied for 2023 MFL designation – comments by 9/19/2022. Clerk Bernier read through the list of landowners, no input by board members.

Timber cutting notice: Dale Schiferl, Elk Mound. Sec 34, 30N, 12W Otter Creek

2022 State Apportionment Report from DOR. Board reviewed the data.

MFL – transfer order – Robert Beyrer

Fire bill sent to Elvin Newhouse – 6/27/22 fire. Warner spoke to Newhouse who stated that the fire started in the ditch from a power pole. Clerk Bernier to research.

2022 Municipal Levy Limit Worksheet – Clerk Bernier shared the data.

Records retention request regarding 2020 Presidential election. Feedback from WTA is that some requests from private citizens do not require a response – this is regarding records retention.

Updates from Fred Weber

8/1/2022 Hayes Rough Plumbing Passed

8/1/2022 Hayes Rough Electrical Passed

8/1/2022 Hayes Rough Construction Passed

8/8/2022 Flug Final Inspection/Occupancy Passed

Road Work/Equipment – get about 10 to 15 loads of road material, some 2”. Need new exhaust on furnace in the shop. Clerk Bernier to phone Mark Buchner. Need to purchase light bulbs for the shop, approved by town board.

Auditing of bills for payment

November regular board meeting - At October meeting, set date for November regular board meeting. November 8 is the election, so maybe move to third Tuesday of the month, which is November 15, 2022.

Review Treasurer’s Report – Motion to accept the Treasurer’s report by Ralph, second by Hayes, MC.

Clerk reviewed the finances.	Equipment Account -	\$12,561.49
	Tax Account -	\$49,038.09
	Checking Account -	\$67,231.14 (\$55,000 after bills paid)
Amount available in checking & tax account (after Sept bills)		\$104,000
Anticipated income for remaining 2022 –		<u>\$48,668</u>
Total funds available		\$152,668
Less anticipated expenses for remaining 2022 -		<u>\$55,000</u>
Anticipated balance of funds available Dec/2022		\$97,668

Public comments – none.

Motion by Ralph to **adjourn Regular Board Meeting**, seconded by Warner, motion carried. Meeting adjourned at 8:23 p.m.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483;	Bob Bernier – 715-577-6310;
Mark Warner – 715-658-1602, 715-556-6083 (cell);	Cecil Hayes – 715-577-6634 (cell);
LeAnn Ralph – 715-308-6336;	Town Shop - 715-658-1319;
Bev Bernier - 715-658-0131;	Chuck Boyer – 715-600-4149