

**Annual Town Meeting – April 19, 2022**  
**Otter Creek Town Hall – E5905 County Rd S, Wheeler WI**

Meeting was called to order by Chairman Warner at 7:03 pm on Tuesday, April 19, 2022. In attendance were board members:

Chairman Mark Warner

Supervisor I Cecil Hayes

Supervisor II LeAnn Ralph – via phone

Additional attendees: Clerk/Treasurer Bev Bernier  
Patrolman Gary Anderson

Guests - residents: Jon Robertson,

Non-resident: Dylan Deringer, Chuck Boyer

Chuck Kouba – Senn Blacktop

Brian Gosse – Monarch Paving

**NOTE:** we will first hear any **BIDS ON THE PAVING PROJECT:** 1030<sup>th</sup> Avenue at County Road S east to 600<sup>th</sup> Street, ½ miles.

- **Monarch Paving** - \$82.64/ton, bid of \$60,657.76
- **Senn Blacktop** - \$89.64/ton, bid of \$67,678.20
- **Scott Construction** – no person representing Scott Construction
- **Asphalt Maintenance** – communicated they would not be submitting a bid on this project.

Warner stated that we accept bids on the per ton price. There is a difference of \$7/ton between the two quotes. Ralph made motion to accept the Monarch Paving bid, Hayes seconded, motion carried. Project to be completed no later than August, 2022. We will get this grinded, see regular meeting minutes below.

**RETURN TO ANNUAL MEETING – 7:10 p.m.**

**Advertising** - Warner stated the Colfax Messenger had advertised the meeting in their paper plus notices had been posted on the Town Hall door and the Otter Creek website.

**Minutes from the 2021** Annual Meeting were read by the Clerk/Treasurer Bev Bernier. LeAnn Ralph made a motion to accept the minutes as so read, and Cecil Hayes seconded the motion. Carried = 5 residents, 0 opposed.

**Annual Financial Report** was presented by Bernier, which shows the revenues and expenditures related to the year of 2021. Recipients were asked to review the report on their own and submit any questions at the May meeting. Ralph made a motion to accept the financial report as presented. Hayes seconded the motion. Carried = 5 residents, 0 opposed.

**Noxious weeds**, per WI Stats Sec 66.04, was announced and explained by Warner that Otter Creek residents need to control and destroy all weeds listed under the Statute.

**2022 Annual Town Meeting** will be held on the third Tuesday of April, 2023, being **April 18, 2023**, at the town hall according to state law requirements. The motion to approve the 2023 Annual Town Meeting date was made by Hayes, seconded by Ralph. Carried = 5 residents, 0 opposed. Regular Town Board meeting will also follow.

**Permits/Ordinances:** Warner announced those in effect for Otter Creek are building, driveway, zoning, fire and burning, trailer, Uniform Dwelling ordinance, UTV/ATV ordinance, and sand mining regulations, etc.

**Roadwork project for 2022:** Project for 1030<sup>th</sup> Avenue at County Road S East to 600<sup>th</sup> Street, ½ miles. 600<sup>th</sup> St pavement milling/grinding, quote from A-1 on that received.

Chairman Warner asked if there was any other business to discuss. No response was heard.

Ralph made a motion to adjourn the 2022 Annual Town Meeting at 7:19 pm, seconded by Hayes. MC.  
Respectfully submitted, Bev Bernier, Clerk/Treasurer

### Town of Otter Creek - Regular Town Board Meeting – April 19, 2022

Meeting was called to order by Chairman Warner at 7:20 pm. In attendance were:

Chairman Mark Warner

Supervisor I Cecil Hayes

Supervisor II LeAnn Ralph - via phone

Clerk/Treasurer Bev Bernier

Patrolman Gary Anderson

Guests - Dylan Deringer, Chuck Boyer, Jon Robinson

Immediately following the annual town meeting on Tuesday, April 19, 2022, at 7:20 p.m., chairman Mark Warner called the regular town board meeting to order. Attendance at this meeting were the same people who attended the annual town meeting. Advertisement of this meeting was also the same as listed under the annual town meeting.

**Meeting minutes** were not read by Bev Bernier as Warner, Ralph and Hayes reviewed the minutes prior to tonight's meeting and agreed that the minutes did not need to be read. Ralph approved the minutes as presented. Hayes seconded. Motion carried.

**Grinding** - Quote from A-1 – grinding on \$3,868.60. Warner will sign the quote and send it in. Motion by Hayes to accept the bid, second by Ralph. MC.

Sales – Special Assessment Report Requests:

**Owner:** Timothy L. Flug and Melissa L. Flug, E5632 1090<sup>th</sup> Ave., Wheeler, WI 54772:

Buyer: Bryce Flug and Abby Flug

**Owner:** Merle M. Crane and Beverly A. Crane - Vacant Land on 600<sup>th</sup> St. Wheeler

Buyer: Anderson & Schultz

**Weber Inspection March report** – 3/2/2022 Warner Footing Passed

**Notification of Proposed Improvement Project** – WisDot

**Election Grant** awarded \$600 to cover wi.gov email \$300; 24-7 support for \$300

**Wisconsin Towns Association** 2022 Dues \$740.94 (2021 Dues \$688.47)

**Tavern license applications** to be sent to Woodwind Park & Andy's of Otter Creek. Clerk to verify status of Andy's of Otter Creek. Board to authorize publication of applications once received. Motion to authorize by Warner, seconded by Hayes.

**Security Camera Quote** – one pointing to fuel barrel, 2 on SW corner of the shop. Have video in the shop to monitor. Table and get another quote – Bernier will research, 24-7 does security cameras.

**Synergy billing** – The propane tank is leased. Clerk spoke to Josh Sekora of Elk Mound Synergy. He said these are two separate issues, the first was to check the bleeder valve (Ridgeland responded), make sure everything is up to date with the propane running out, per government regulations. The second (Elk Mound responded) was to check for a leak and they installed dielectric unions on both second stage regulators. He said there was no leak detected on the 2/22 check, they should have soaped down, he is not sure. Denise from the Ridgeland site said the tank and regulator are the responsibility of Synergy, the line and regulator on the building is the towns responsibility. Clerk will pay the bill.

**Upcoming dates:** Open Book – May 2, 2022 – 10 a.m. to noon

- Board of Review – May 10, 2022 – 7 p.m. to 9 p.m.
- Dunn County Unit WTA Meeting – April 25, 2022 – 7 p.m.
- ARPA grant status filing date 4/30/22

**Any updates on fence viewing** – Reminders of:

\$200 drafting fee, \$50/hour for each viewer, minimum of 2 viewers, 56 cents per mile per viewer, and any other required fees, including, but not limited to, filing fees, service of process fees, recording fees, legal fees, etc. The fees are payable after the viewing. Timeframes: Board to review fence viewing status at the June 14, 2022 regular board meeting. Fence to be built by July 1, 2022.

No discussion. Robinson asked if the board received his latest letter, he wanted a legal opinion on 50/50 fence, no action requested, 30/60, 75/25 not applicable. This happens no matter what. Letter is a matter of public record, subject to open records request. Deringer requested a copy of the letter, Clerk will email him a copy.

**Report from Patrolman** on Road Work/Equipment – new road will cost \$90,057.00 with shouldering/base. Put at \$400/load, Wirths will do a fuel surcharge, limerock may be up in price. Patrolman wants 7 loads of blacktop, work on hill – 15 loads of limerock, 730<sup>th</sup> is down to clay. 12 loads for shouldering. If we sell the 2011 truck, should we paint it first. Need to repaint the whole tailgate, frame inside and outside, scratch in door, cost of approx.  $23 \times 6 = \$138$ , maximum of \$200. Gary will haul in scrap for sale. Hayes suggests another auto supply in Menomonie for paint. Clerk will look up listing of auto places in Menomonie and send to Gary. Warner authorized up to \$200 in painting costs for 2011 truck.

**Any other business** – Fire board meeting on 4/7/2022 – Ralph attended the meeting. \$20,000 surplus from 2021 going into equipment replacement fund. \$260,000 toward new fire engine when they order one. Gary Hill is the new fire chief, Kyle Repaal is the new assistant fire chief. Bad debt of \$10,000 going back 10 years, personal injuries, car fires, wrote off from 2016 back. Clerk Treasurer will invoice from 2016 to present and look into registering that with State fund. Gary Hill's wife has been helping the new fire chief with computers, filing reports, and the recommendation from State level is she be hired as employee of fire district for liability purposes, just for remainder of the year for \$500. Ralph covered Elk Mound Village Board meeting, looking at buying new engine, \$450,000 for new fire engine. One or two years out.

**Treasurer's report:** Balance sheets handed out.

Checking account:	\$60,952.20
Tax account:	\$174,209.03
Equipment account:	\$46,415.62

Motion to accept the treasurer's report made by Hayes, seconded by Warner. MC.

**Bills:** were all reviewed for payment, and authorized by the Town Board.

**Motion to adjourn by Hayes,** Ralph seconded. Motion carried. The meeting was adjourned at 8:11 pm.  
Respectfully submitted – Bev Bernier, Clerk/Treasurer

**CONTACT PHONE NUMBERS IN ORDER OF CALLING:**

Gary Anderson – 715-658-1483	Bob Bernier – 715-577-6310
Mark Warner – 715-658-1602, 715-556-6083 (cell)	Cecil Hayes – 715-577-6634 (cell)
LeAnn Ralph – 715-308-6336	Town Shop - 715-658-1319
Bev Bernier - 715-658-0131	Chuck Boyer – 715-600-4149