

Town of Otter Creek – March 8, 2022
VIA ZOOM
Regular Town Board Meeting – 7 p.m.

Participants:

Chairman Mark Warner*

Supervisor 1 Cecil Hayes*

Supervisor 2 LeAnn Ralph*

Clerk/Treasurer Bev Bernier

Guests, Bob Bernier, Dylan Deringer, Jon Robinson, Lori Sudbrink

*Board Members

Absent: Patrolman Gary Anderson

Join Zoom Meeting

<https://us04web.zoom.us/j/9758159574?pwd=Y0xkMytJUIZyeHNuYXhIN1N1UjZBUT09>

Meeting ID: 975 815 9574

Passcode: 0CXHZk

REGULAR TOWN BOARD MEETING

The Regular Town Board Zoom Meeting was called to order by Chairman Warner at 7:02 p.m. on Tuesday, March 8, 2022. February meeting minutes were not read by Bev Bernier as Warner, Ralph and Hayes reviewed the minutes prior to tonight's meeting and agreed that the minutes did not need to be read. Hayes motioned to approve the February, 2022 minutes as presented, Ralph seconded. Motion carried.

Review bid requests ad for town road work – Mark will check on the warm mix pavement and get information to Clerk Treasurer on 3/9/2022. Clerk to send email to Matthey, Senn, Scott Construction, Asphalt Maintenance, etc. and post ad in Colfax Messenger two consecutive weeks.

Upcoming dates:

Spring Election – 4/5/2022; Part Primary 8/9/2022; Gen Election 11/8/2022

Annual Town Meeting, followed by Monthly Board Meeting – 4/19/2022; 7 p.m.

Open Book – May 2, 2022 – 10 a.m. to noon

Board of Review – May 10, 2022 – 7 p.m. to 9 p.m. (along with Reg Brd Mtg)

Schedule Spring road inspection – group or individual (Gary not available 4/22/22). Do as group in

April, Friday or Saturday for Cecil, Mark, LeAnn (Saturday is best). ***Scheduled for Saturday, April 16 – 9 a.m.***

Fire Department meeting on April 7, 2022 - LeAnn will attend.

4/1/2022 – deadline to request dog licenses/tags

Update Employee Manual on comp time guidelines – reviewed revision, motion by Warner to approve updates, second by Ralph, MC. Bernier will drop off copy of manual with check to patrolman March 9, 2022.

Update on fence issue – see Deringer letter, which is a more formal review of last month’s communication from Deringer. Sudbrink needs time to think this over.

Share survey results on Election Inspector pay/perks – town will provide snacks, drinks, etc., Ralph motioned to authorize Town Clerk to provide fruit, vegies, drinks, second by Warner, MC.

Review snow plowing bill and request – Resident submitted request for snowplowing deviation for his road. Gary has a route, plows for buses first, resident’s wife came home before Gary got around to their road during his regular route. The Town Board agreed to let Gary do his route as he needs to. It is difficult to know where an emergency will be. If an ambulance needs to get in, we will accommodate. Hayes made a motion to deny payment of the bill, second by Ralph, MC. Letter will be sent to resident with the feedback from the board that the request was given due consideration and the Town Board denies the request, signed by Town Board.

Equipment Fund - Motion by Ralph to transfer budgeted \$12,500 from the tax account into the equipment fund, second by Hayes, MC.

Update on truck build – March 1, 2022. Tire chains option \$3,000 for new truck – need more information on what this is. Table this subject for now.

Review start of road bans – Follow suit with the County.

Grinding - Contact A-1 to get grinding mill for ASAP. Warner will do this.

Diesel fuel – when to purchase – balance of 500 gallons in off-road; below 500 gallons on-road. Fill up while we can. We will buy now.

BOR training – available at WTA District Meeting (Clerk attending virtual 3/28/22).

Land Use Permit - Warner

Building permits – updates from Fred Weber
2/1/2022 Berryman Insulation Passed

2/18/2022 Warner Permit Issued New Home Construction

Road Work/Equipment – brushing mostly.

Auditing bills for payment – bills listing reviewed by the Town Board. Ralph made a motion to approve payment of the bills on the billing list, Hayes second, MC.

Review treasurer’s report. Motion by Ralph, second by Hayes to accept the treasurer’s report, MC.

Public comments – none. April meeting will be in-person at the Town Hall.

Any other business- none.

Clerk reviewed the finances.

Equipment Account -	\$33,906.62
Tax Account -	\$148,182.61
Checking Account -	\$48,586.10
ARPA Funds -	\$27,737.17
2022 Truck Loan -	<u>\$130,000.00</u>
Total of all accounts	\$388,412.50

ADJOURN – Ralph moved to adjourn the monthly meeting, seconded by Hayes. Motion carried.
Meeting adjourned at 8:15 p.m.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483;

Mark Warner – 715-658-1602, 715-556-6083 (cell);

LeAnn Ralph – 715-308-6336;

Bev Bernier - 715-658-0131;

Bob Bernier – 715-577-6310;

Cecil Hayes – 715-577-6634 (cell);

Town Shop - 715-658-1319;

Chuck Boyer – 715-600-4149