

Town of Otter Creek – October 12, 2021
Otter Creek Town Hall
Regular Town Board Meeting – 7 p.m.

Attendees:

Chairman Mark Warner*

Supervisor 1 Cecil Hayes*

Supervisor 2 LeAnn Ralph*

Clerk/Treasurer Bev Bernier

Patrolman Gary Anderson

Guests, Bob Bernier, Kelley Hayes, Brad Ingram, Rita Carroll, Pat Sand, Pamela Sand, Chuck Boyer

*Board Members

REGULAR TOWN BOARD MEETING

The Regular Town Board Meeting was called to order by Chairman Warner at 7:02 p.m. on Tuesday, October 12, 2021. Meeting minutes from the 9/14/2021 Regular Board Meeting were not read by Bev Bernier as Warner, Ralph and Hayes reviewed the minutes prior to tonight's meeting and agreed that the minutes did not need to be read. **Ralph motioned to approve the 9/14/2021 minutes as presented, Warner seconded. Motion carried.**

Review and possible approval of Resolution proposing to exceed the allowable levy limit. Ralph made a motion for the Town Board of the Town of Otter Creek approve the resolution to exceed the levy limit by \$16,970, second by Warner. In favor, Ralph and Warner, opposed Hayes. Motion carried.

Set time/date for Special Town meeting for voting on levy increase (11/9/21). Ralph made a motion to set the time/date for the Special Meeting to November 9, 2021, at 7 a.m., followed by Budget, Special and Regular meetings. Warner second. Motion carried.

Feedback regarding variance hearing 9/20/21 – charge for after-the-fact Land Use. Brad Ingram waiting for the County to respond. He has been in contact with the new Zoning lead, Ann. He needs the zoning permit. The County needs the Board of Adjustment minutes, they cannot issue the permit until they get the minutes. Board discussed the fee charge and Warner made a motion to issue 2 land use permits for a fee of \$50 each, for a total of \$100. Second by Ralph, Motion carried. Rita Carroll stated she sent permit application to the Town of Otter Creek in Wheeler, to a PO Box. Clerk has not received it, Rita will resend. Ingram asked about a utility permit. Dunn Electric contacted Mark Warner regarding a utility permit. Ingram may make an addition to a cabin, this was after a discussion with Fred Weber. The Clerk informed Ingram that any addition that increases the square footage requires, at minimum, a building permit from Weber and a Land Use Permit from the Town Clerk.

Pat Sand – he asked if the Town has received any complaints regarding him. Sand ordered a duplicate fire number and is waiting on this.

Update on local redistricting schedule of events – discussed redistricting map. A small number of voters near Hay River may be affected regarding voting place. Because the Town of Otter Creek has less than 1000 residents and the County Supervisors have not made any Ward changes to the Town, there is no Plan due to the County from the Town of Otter Creek.

Application for Local Road Improvement Program grant and selection of a project for the grant. Discussion of and possible application for Multimodal Transportation grant. This grant is available once every 4 years, in the \$14,000 to \$15,000 range. Discussion to submit 1030th Avenue by Pat Berg's place, ½ mile. The road is very narrow, 50 year-old pavement. Possibly do the grinding in 2022 and pave in 2023.

Road mileage report. This is the pacer year where we do the pavement rating, gravel roads, enter the road work we have done in the year. Due in December, road map needs updating since we closed part of a road. Mark will certify the mileage, change with the partial road closure. Pacer program is a separate program.

Update on Mosaic grant application – we should hear soon if the Mosaic grant is approved.

Town truck order – update on safety features added. Mount one camera in the box for the summer time, sits on the part over the cab. Question if this placement will result in camera damage, Anderson did not believe so. The mirrors will be fabricated by the equipment manufacturer Monroe. Will mount off the headlights of the plow equipment.

Current plow truck - Packerland in Chetek fixed the windshield at a cost of a little less than \$400.

Town truck loan – call in to Dairy State Bank to confirm closing date of October 30, 2021, and move 1st payment to December 1, 2022 so the check clears by year end.

Special Assessment Requests - Seller: Samuel A. Hintzman 670th Street, Wheeler, WI. Buyers: Justin Nolan and Kevin Nolan

Dunn County Humane Society Contract 2021-2022 – move to November meeting as the contact has not arrived yet.

Dunn County Treasurer Agreement to collect real estate & personal property taxes for Otter Creek – Ralph move to have the Dunn County Treasurer collect taxes, second by Warner, motion passed.

Land Use Permit – Jon Kragness

Updates from Fred Weber

- 9/3/2021 Knops Insulation Passed
- 9/3/2021 Zazovskaya Insulation Passed
- 9/7/2021 Swenson Footing Passed
- 9/8/2021 Runk Rough Construction Passed
- 9/8/2021 Runk Rough HVAC Passed
- 9/8/2021 Runk Rough Plumbing Passed
- 9/8/2021 Runk Rough Electrical Passed
- 9/22/2021 Kragness Footing Passed
- 9/28/2021 Swenson Drain Tile Passed

Road Work/Equipment – Deepwood is done, need to do touchup with grader on 10/13. Will be grading other roads and limerock to fix gravel roads. Truck going in for annual check up and do some things to the truck.

Auditing bills for payment – bills circulated and signed by the Town Board. New format with cover sheet listing bills with date, amount, payee, and purpose.

Review treasurer’s report. Motion by Ralph to accept the treasurer’s report, second by Hayes, motion carried.

Public comments – none.

Any other business- none.

Clerk reviewed the finances.	Equipment Account -	\$33,871.57
	Tax Account -	\$122,480.44
	Checking Account -	\$80,182.67
	ARPA Funds -	<u>\$27,737.17</u>
	Total of all accounts	\$236,534.68

ADJOURN - Ralph moved to adjourn the monthly meeting, seconded by Hayes. Motion carried.
Meeting adjourned at 8:10 p.m.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483;

Mark Warner – 715-658-1602, 715-556-6083 (cell);

LeAnn Ralph – 715-308-6336;

Bev Bernier - 715-658-0131;

Bob Bernier – 715-577-6310;

Cecil Hayes – 715-577-6634 (cell);

Town Shop - 715-658-1319;

Chuck Boyer – 715-600-4149