

**Town of Otter Creek Board of Review Meeting and
Town of Otter Creek Regular Town Board Meeting
Otter Creek Town Hall
June 8, 2021 – 7 p.m.**

Agenda

- Call to order Board of Review – **SUSPEND BOR TO START REGULAR TOWN BOARD MEETING**
- Call to order Regular Town Board Meeting
- Discuss ATV/UTV Club request for additional routes in Otter Creek
- Request from WTA Dunn County Chair to revisit the ATV hours of usage voted on last year. One vote per town. Proposing the hours of 6:00 a.m. to 11:00 p.m. which should cover all seasons of the year, all towns need to agree to have law enforcement support. The Town had previously supported one hour before dawn through one hour after dusk.
- **SUSPEND REGULAR BOARD MEETING – RETURN TO BOARD OF REVIEW MEETING**
- Roll Call
- Select chairperson for BOR
- Confirm appropriate BOR notice
- Verify mandatory training requirements met
- Verify the Town of Otter Creek has an ordinance that exists for the confidentiality of income and expense information provided to the assessor under state law.
- Verify the Town of Otter Creek does not have a policy regarding the procedure for waiver of Board of Review hearing requests, as such, any requests not formally noticed to clerk of BOR at least 48 hours before the first meeting of the BOR will be basis for refusal to hear objection at this first BOR.
- Tax Assessor share any new tax laws.
- Receive the assessment roll and sworn statement from Tax Assessor; Bob Irwin. Review the assessment roll and note any corrections at the meeting.
- Verify with Assessor that any Open Book changes are included in the assessment roll. Open Book was held Tuesday, June 1, 2021, 10 a.m. to 12 noon.
- Hear any timely filed assessment objections
- **SUSPEND BOARD OF REVIEW – RETURN TO REGULAR BOARD MEETING**
- Approval of Minutes from the May 11, 2021 Regular Town Board Meeting
- Correspondence –
 - 10/6/2020 letter from Weld Riley re: Partition Fence Notice
 - 05/24/2021 letter from Bakke Norman re: Fence Line with Deringer
 - 05/27/2021 letter from Wiley Law re: Fence Line between Deringer and Robinson
 - 06/01/2021 Sheriff's report of Robinson cattle out
- Tavern license application for Andy's of Otter Creek, fee paid of \$630 and WoodWind Park, fee paid of \$630 (\$600 for license, \$30 for ad).
- Land Use Permit & Zoning Permit – Gary & Denise Axness,
- Driveway Permit – Kragness
- MFL Land – Otter Creek Gramps Bluff LLC – 40 acres open, 3.4 acres open – all to Closed
- 6/3/2021 email from Wis DOR regarding ARPA funds – do we want to apply?
- Sales – Special Assessment Report Requests:
Owner: Fredrick Wilson, County Road S, Wheeler

- Owner: Leslie Harsh, E3010 1090th Avenue, Wheeler, WI 54772
Buyer: Matthew W. Kistner and Laura J. Kistner:
- Weber Inspection May report –

	Date	Customer	Service	Pass/Fail	Project
<input type="checkbox"/>	5/12/2021	Kragness	inspection		
<input checked="" type="checkbox"/>	5/12/2021	Kragness	Permit Issued		Manufactured Home
<input type="checkbox"/>	5/14/2021	Knops	Footing	Passed	
<input type="checkbox"/>	5/14/2021	Zazovskaya	Footing	Passed	
<input type="checkbox"/>	5/18/2021	Zaubke	Electrical Hook-up	Passed	
<input type="checkbox"/>	5/18/2021	Zaubke	Permit Issued		Electrical Upgrade
<input type="checkbox"/>	5/25/2021	Zazovskaya	Basement Plumbing	Passed	

- Report from Patrolman on Road Work/Equipment
- Review treasurer's report
- Public comments
- Auditing of bills for payment
- Any other business
- Adjournment of Regular Board Meeting

RETURN TO BOR –

- Adjourn to future date if necessary
- Adjournment of BOR