

Town of Otter Creek - Regular Town Board Meeting – August 13, 2019

Meeting was called to order by Chairman Warner at 7:06 pm. In attendance were:

Chairman Mark Warner
Supervisor 1 Steve Scoll
Supervisor 2 LeAnn Ralph
Clerk/Treasurer Bev Bernier
Patrolman Gary Anderson
Guest, Bob Bernier

Meeting minutes were not read by the Clerk as Warner, Ralph and Scoll reviewed the minutes prior to tonight's meeting. It was agreed that the minutes did not need to be read. Scoll motioned to approve the minutes as presented. Ralph seconded, motion carried to approve minutes as presented.

Old Business:

1. **Sex offender hearing.** Mark and LeAnn attended the hearing. The Judge found that this was a legal placement. The Town of Otter Creek will not be pursuing an appeal.

New Business:

1. **Review and act on Uniform Dwelling Code Ordinance** – Motion to rescind Ordinance 07-09-19-01 Uniform Dwelling Code to make changes per recommendations by the State of Wisconsin. Motion by Ralph, seconded by Scoll. Motion carried.
2. **Motion to adopt modified Uniform Dwelling Code with addition of camping units.** Motion by Ralph, seconded by Scoll, motion carried to accept Ordinance 08-13-19-02. **Post in 3 places within Township, publish August 21, 2019, which will be the effective date. Bev will send Fred Weber the updated Ordinance.**
3. **Bev order No Guns Allowed sign for the town hall. – Bev order sign**
4. **Propane contract** – stay with Synergy at \$1.14 per gallon. **Bev will contact Synergy for payment due.**
5. **Tree removal** - payment for tree removal. After an event, board will determine compensation based on situation. Payment for the July 19, 2019, storm will be \$25/hour. Motion by Ralph, seconded by Scoll. **Payment for this incident to Bob Bernier, Randy Simpson and Scott Reimer for \$75 each.**
6. **Stain the handicap ramp. Scoll will purchase stain and submit receipt.**
7. **Interior of Town Hall** – review in 2020. Budget for painting in 2020. **Bev will remove some of the outdated wall items**
8. **Job Description, PDC and Employee Manual. Bev will follow up with Wis Towns and other clerk/treasurers for similar documents to compare.**
9. **Wisconsin Municipal Clerks Association** – seminar August 20 – 23, 2019, in Madison at a cost of approximately \$900. Motion by Ralph, seconded by Scoll to approve seminar for Bev in August, 2019.
10. **BOR 9-25-19 4 pm to 6 pm, Open Book – 9/18/19, noon to 2 p.m. Bev will contact Bob Irwin to confirm dates.**
11. **Road Work** – ground the blacktop on 710th. Mark contacted Tainter, they will not be doing anything with theirs at this time. Fabric for culvert projects, Wirth will show up 8/14/2019 to do the culvert on 730th.
12. Recommendation to budget for \$2000 for legal fees in 2020.
13. Steve Scoll would like to resign from the Town Board. Discussion on whether to place an ad in the paper that there will be an opening to be filled by appointment or to solicit interest verbally. **Ralph will review the board of review material for the September 25, 2019 BOR. Bev will check with Wis Towns to determine the proper recruitment method for appointment.**

Auditing of bills for payment –

Financial Report

Clerk went through the finances.	Equipment Account -	\$18,640.79
	Tax Account -	\$88,539.52
	Checking Account -	\$41,023.89

Motion to accept the treasurers report made by Scoll, seconded by Ralph. Motion carried.

Scoll moved to adjourn the monthly meeting, seconded by Ralph. Meeting adjourned at 9:27 pm.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

Lunch schedule:

January – All	May - Chuck	September - Bev
February – Mark	June - Steve	Oct - TBD
March – LeAnn	July - Mark	November - Steve
April – Bev	August - LeAnn	December - All

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483;	Bob Bernier – 715-577-6310;
Mark Warner – 715-658-1602, 715-556-6083 (cell);	Steve Scoll – 715-658-1259, 715-556-1891 (cell)
LeAnn Ralph – 715-308-6336	Town Shop - 715-658-1319
Bev Bernier - 715-658-0131	Chuck Boyer – 715-600-4149