

## Town of Otter Creek - Regular Town Board Meeting – March 12, 2019

Meeting was called to order by Chairman Warner at 7:05 pm. In attendance were:

Chairman Mark Warner

Supervisor 1 Steve Scoll

Supervisor 2 LeAnn Ralph

Clerk/Treasurer Bev Bernier

Patrolman Gary Anderson

Guests, Bob Bernier, Chuck Boyer, Randy Simpson

Meeting minutes were not read by the Clerk as Warner, Ralph and Scoll reviewed the minutes prior to tonight's meeting. It was agreed that the minutes did not need to be read. Scoll motioned to approve the minutes as presented. Ralph seconded. Motion carried to approve minutes as presented.

### Old Business:

Update on sex offender – **nothing new to report.**

Dunn County Natural Hazard Mitigation Plan Update – due March 1, 2019 - **Warner will mail out 3/14/19.**

Fire Extinguishers need updating. **Ahern will provide a quote for one 10# fire extinguisher.**

Lindstrom Equipment bill for brusher. **Warner followed up - they are forgiving the bill.**

Pipeline bill – **Check was sent to Warner.**

Matthew Pfeifer – WDNR constructing 2 small gravel parking lots on S side of 1170<sup>th</sup>. Min culvert size – max driveway width (Mark action item). **Warner will meet with them after the snow melts.**

### **New Business**

Fire bill for brush fire \$375 for Dale Merton – Bev sent bill to Mertons

EMC Insurance due 3/24 - \$9,178 (increase of \$368 from 2018)

Spectrum Insurance - **\$7,478. Need to review the equipment breakdown coverage – what does that mean. Is this office equipment or truck, etc. Scheduled equipment – 3 pieces. Need more coverage than \$35,000 for personal property. Need to include the new trailer.**

**Motion by Scoll, seconded by Ralph to allow Warner to select Rural or Spectrum at this time with the caveat of consideration of the dollar amounts we want included. Review Spectrum proposal pending information on the inland marine and scheduled items. Motion carried.**

Rural Insurance quote **\$7523**

Annual Town Meeting is scheduled for 4/16/2019

Road Work/Equipment – Anderson had Farron Flatland help him Sunday, he did a lot of clean-up. Anderson did the intersection work, Farron helped him. Anderson had received approval from Warner to retain Farron to help plow. Farron drove the grader. What does the board want to do in the future? Farron has his CDL and medical card. Does he need to be under the county drug testing, worker's compensation, is he considered an independent contractor – is he called a mechanic. Contracted services – use him on weekends. Farron worked 3 hours Saturday 3/9/2019; 12 hours Sunday 3/10/2019. Need a copy of his CDL, name, DOB. Motion by Scoll to utilize Farron only if needed, seconded by Ralph, Motion carried. Gary will notify Mark when he needs to use Farron. Farron to turn in current bill to Bev.

Road inspection – scheduled for April 6, 2019, 10 a.m.

Road paving – we are caught up on seal coating. 710<sup>th</sup> needs paving, but it is 1 ½ miles, probably too expensive for this year. Possibly can do Deepwood to N, do an 1 ½” overlay. This is 9/10ths of a mile, 18’ wide. We have \$89,000 in our budget. After viewing roads we will decide on paving needs.

Public comments – none.

Auditing of bills for payment –

**Financial Report**

Clerk went through the finances.	Equipment Account -	\$6,129.07
	Tax Account -	\$88,150.86
	Checking Account -	\$87,672.50

Motion to accept the treasurers report made by Scoll, seconded by Ralph. Motion carried.

Scoll moved to adjourn the monthly meeting, seconded by Ralph. Meeting adjourned at 9:05 pm.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

Lunch schedule:

January – All	May - Chuck	September - Bev
February – Mark	June - Steve	Oct - TBD
March – LeAnn	July - Mark	November - Steve
April – Bev	August - LeAnn	December - All

**CONTACT PHONE NUMBERS IN ORDER OF CALLING:**

Gary Anderson – 715-658-1483  
Bob Bernier – 715-577-6310  
Mark Warner – 715-658-1602, 715-556-6083 (cell)  
Steve Scoll – 715-658-1259, 715-556-1891 (cell)  
LeAnn Ralph – 715-308-6336  
Town Shop - 715-658-1319  
Bev Bernier - 715-658-0131  
Chuck Boyer – 715-600-4149