

Town of Otter Creek - Regular Town Board Meeting – March 10, 2020

Meeting was called to order by Chairman Warner at 7:07 pm. In attendance were:

Chairman Mark Warner
Supervisor 1 Cecil Hayes
Supervisor 2 LeAnn Ralph
Clerk/Treasurer Bev Bernier
Patrolman Gary Anderson

Guests: Bob Bernier, Chuck Boyer

Meeting minutes were not read by the Clerk as the board had reviewed the minutes prior to tonight's meeting. It was agreed that the minutes did not need to be read. Ralph motioned to approve the 2/11/2020 minutes as presented. Hayes seconded; motion carried to approve minutes.

- Discuss request for bids for town road work – Warner has an ad ready to publish. Discussion on specifications listed in the ad. Bid by tons, if they use less, we are reimbursed. Bev publish, send notices to the contractors that we have in the past including Senn, Monarch, Scott Const, Asphalt Maintenance
- Dunn County Natural Hazard Mitigation Plan Update – County is updating the information and will submit it to the Townships for review and input.
- Town of Otter Creek Municipal Emergency Operations Plan – review/approve and provide to Marie Marty from Dunn County Emergency Management, execute Resolution. Motion to adopt the EOP by Warner, seconded by Hayes, motion approved.
- Upcoming dates:
 - WITC – Rice Lake; Redistricting session 3/25/2020 (cancelled)
 - Town Audit – 3/27/2020
 - Testing of Voting Equipment 3/30/2020 at 2:30 p.m.
- Primary Election – April 7, 2020 – follow prevention suggestions: do not use cleaning wipes or spray the machine directly. If the EDGE or ICE screen is cleaned, the cleaner should be sprayed on a cloth and then the cloth applied to the EDGE screen (the cloth should not be soaked). Do not spray directly on the EDGE screen. Utilizing a stylus that could be sprayed down before/after voting is an option, too. Hand sanitizers throughout the polling place, especially before/after voting
- Annual Town Meeting, followed by Monthly Board Meeting – April 21, 2020, 7 p.m.
- Open Book & Board of Review – Call to order at May 12, 2020 meeting, adjourn to a later day to be determined – after August, 2020.
- Schedule Spring road inspection – set for Friday, April 3.
- Discuss meeting notice postings and adopt a posting policy. Ralph made a motion to approve the posting policy, seconded by Hayes, motion approved.
- Multimodal Local Supplement (MLS) Awards – none for Dunn County except Hwy B
- Bridge inspections - if we want to be included with the Dunn County contract with KBIS, LLC to perform the bridge inspections in 2020, return form by March 18, 2020. \$175 per bridge. Otter Creek has no bridges.
- Land Division – Scott, Todd, Robert Sinz.
- MFL Withdrawal Order – Matthew Mueller
- UTV/ATV trail signage – there was no outcome from the County meeting. Some communities want 24/7 all roads open to UTV/ATV, others want nothing opened.

- Report from Patrolman on Road Work/Equipment – he suggests the board members drive through the hill roads. Snow plow – Tainter needs to build a new hitch, the soft roads bent it. Cost will be about \$2,000 to \$2,500. This will be all new metal. Brush wolfe – the keyway on the hydraulic pump will not hold. Gary wants to regrind the brush on 690th. Gary will have Tainter look at the keyway. Gary would like a brusher like our Rhino mower.
- Review treasurer’s report
 - Reminder of \$4000 of budget allocated to new voting equipment
 - Disaster aid received - \$28,855.08 & \$17,039.64 = \$45,894.72
- Auditing of bills for payment – all bills approved.
- Financial Report
 - Equipment Account - \$31,204.62
 - Tax Account - \$160,979.23
 - Checking Account - \$25,570.38

Motion to accept the treasurers report made by Hayes, seconded by Ralph. Motion carried.
 Ralph moved to adjourn the monthly meeting, seconded by Hayes. Meeting adjourned at 8:55 pm.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483	Bob Bernier – 715-577-6310
Mark Warner – 715-658-1602, 715-556-6083 (cell)	Cecil Hayes – 715-577-6634 (cell)
LeAnn Ralph – 715-308-6336	Town Shop - 715-658-1319
Bev Bernier - 715-658-0131	Chuck Boyer – 715-600-4149