

## **Town of Otter Creek Regular Town Board Meeting**

**January 14, 2020**

### ***Agenda***

- Approval of Minutes from the December 10, 2019 meeting
- Travis Drier, Nutrient Management Specialist, and representative from DATCP would like to attend February 11, 2020 board meeting to discuss the 2020 Agricultural Enterprise Area Petition Cycle and Farmland Preservation Program.
- Review and amend 2019 budget as needed
- Review letter from Dunn County regarding Drug & Alcohol Program
- Review Hoffman letter from Dunn County Zoning (mobile home)
- Review equipment operations notes from Anderson
- Select date for cross-training of Warner and Hayes with Anderson
- Mileage rate for 2020 – 57.5 cents (down ½ cent from 2019)
- Review/approve the employee manual and job description of patrolman
- Review Personnel Performance Evaluation form
- Town of Otter Creek Municipal Emergency Operations Plan – Marie Marty from Dunn County Emergency Management
- New computer received – Bernier will get QuickBook training (from other clerks)
- Website for Town – follow up - \$870 in 2020 budget
- Report from Patrolman on Road Work/Equipment
- Review treasurer's report
- Public comments
- Auditing of bills for payment
- Any other business
- Adjournment