

Agenda - Town of Otter Creek – Regular Town Board Meeting

Otter Creek Town Hall – E5905 County Rd S, Wheeler WI

October 14, 2025

- **Call to Order** regular board meeting
- **Approval** of Minutes from the 9/9/2025 BOR and 9/9/2025 Regular Board Meeting
- **Public Comments** - Public Comment is limited to 3 minutes. As per the state's Open Meetings law, there will be no back and forth discussion with the town board. The state Attorney General's guidance is that board members can ask clarifying questions but that back and forth discussion is not advised.
- **Communication from Town Chair** – Info on chip sealing costs. Fire dept updates.
- **Communication from Town Supervisors**
 - **Supervisor 1** –
 - **Supervisor 2** - ordered new mirrors for grader, road sign smashed, training with new drivers, missing tools update, repair to plow bracket, working with electrician on town shop, CP request for material, grader door broken, road work update, tree removed from 1180th, tractor/mower update, box blade update, building repair update.
- **Communication from Clerk** –
 - Timber Cutting Permit – Bob Bernier, Don Johnson – need driveway permits
 - Too Mixed Up – replacement sanitary permit issued
 - Consumer Price Index – 2.7%
 - Wyatt Sell – received first payment of \$236
 - Intersection of County Road N & S – bad potholes from potato equipment. DC Hwy fixed.
 - Concern of mobile home/driveway – no permits requested
 - 2025 Gubernatorial Election Academy October 28-30, 2025 via Zoom. \$179 for 3 days
- **Discussion and possible determination** – consider purchasing an 16" to 18" EGO electric chain saw, under \$300, possibly a spade shovel.
- **Discussion and consideration of changing start time of monthly board mtg to 6 pm**
- **Payment to Supervisor** – consideration of hourly pay rate for supervisor for time spent assisting with wiring of town hall, instructing new drivers, and other duties.
- **DNR MFL transfer** – from previous owner to Mitchell T Sinz transfer of 120 acres closed land
- **Flatland September Inspection** report –
 - Matt and Roberta Preston N10904 670th St Electric permit for new service to shop permit issued 9-16-25. Service inspection Passed 9-19-25
 - Chris and Susan Dvoracek E7111 County Rd N Occupancy granted 9-11-25
 - Curtis Nelson N9878 County Rd N Covered front porch permit issued 9-11-25
 - Footing inspection 9-12-25
 - Jeff Wildner E5702 1140th Ave, Under floor Plumbing and frost protected shallow foundation passed 9-11-25
- **Discussion and determination on possible update to building ordinance** – modify to add plumbing permit is required by building inspector.
- **2025 Levy – payable 2026** – Discussion and possible revision of loan timeframe. 2025 levy was \$134,564. Loan for new tractor/mower, if paid in 5 years levy is \$145,094; if

paid in 3 years levy is \$151,235. Interest for 5 years is \$7,650; if paid in 3 years interest is \$5,000. Savings of \$2,650. Carry over to October for discussion/decision.

- **DC Treasurer Agreement** – to collect town taxes. Cost increase from \$2.35/bill to \$2.50. 853 parcels in 2024 - \$130 increase.
- **Treasurer** - Review treasurer's report
- **Auditing of bills** for payment.
- **Any other business**
- **Adjournment** of Regular Board Meeting.