

Agenda - Town of Otter Creek – Regular Town Board Meeting
Otter Creek Town Hall – E5905 County Rd S, Wheeler WI
August 12, 2025

- **Call to Order** regular board meeting
- **Approval** of Minutes from the July 8, 2025 Regular Board Meeting
- **Public Comments** - Public Comment is limited to 3 minutes. As per the state's Open Meetings law, there will be no back and forth discussion with the town board. The state Attorney General's guidance is that board members can ask clarifying questions but that back and forth discussion is not advised.
- **Communication from Town Chair** – mailbox concerns near WoodWind Park, letter sent to Postmaster. Photos taken of equipment for Wis Surplus Auction
- **Communication from Town Supervisors**
- **Communication from Clerk** –
 - Additional billing from Nuss Truck for \$8674.11
 - Update on tractor/mower loan
 - Mosaic – Utility permit application and payment of \$130
 - Wyatt Sell – payment plan of \$236/month through December to pay off \$1180
 - DNR has not paid their fine yet – clerk & supervisor 2 met with Gordon Hoyt 8/5
 - Jerimiah Whitwam fire bill received – 4/8/25 fire on 1090th, \$1,295.92.
 - WoodWind Park conditional permit for Pavilion, 456 sq.ft., Wis Dept of Safety & Prof Services
 - DC unit of WTA dues increased from \$25 to \$50/year. Can be reviewed at any meeting.
 - Census results – Otter Creek population 535, change of 37 persons, 7.43% increase since 2020. Wisconsin's total change is 2.37%
- **Mobile Home request** –
 - Stacey Asmus is purchasing a used mobile home and requesting the Board approve the trailer. Matt Flatland said the floor has one soft spot otherwise everything else is good to go. Has new roof just dirty siding. Give it a good wash and it will be a solid manufactured home.
 - Review easement information provided by Stacey, N10231 600th St, she wants to use driveway of neighbor Brian Smith for access, N10221 600th St, needs to obtain address from Dunn County Zoning
- **DNR – Forest Tax Law**
 - Corey & Jenifer Reisdorf – withdraw 14.930 closed acres from MFL 1/1/26
 - Kurtis Malcore, Minnetonka MN – transfer 42.970 & 42.850 closed acres from Nicholas Waterman to Malcore (former Scoll property)
 - Jeffrey & Jeremy Wildner – withdraw 1 closed acre from MFL to residential tax 1/1/26 for cabin/garage
- **Land Use Permit** –
 - B-4-2025 LUP issued to Scott & Melissa Jordan, N11943 County Road SS, Wheeler.
 - B-5-2025 not issued for Jeff & Jeremy Wildner until building permit issued
- **Weber July Inspection** report – no activity for July
- **Flatland July Inspection** report –
 - Building permit issued to Scott & Melissa Jordan.
 - 7-1-25 N9913 550th St – Owen - All trades Rough

- 7-23-25 N11943 SS - Jordan Footing
- 7-25-25 N11943 SS - Foundation
- **Pat Sand ADU/Site visit** – Dunn County had final revisit July 9, 2025.
- **Special Assessment request** – Lynne Nielsen (owner) to Schiferl - 670th St. Colfax, WI.
- **Zoning permits** -
 - Matt Preston, shed at N10904 670th Street.
 - Don Knutson, shed at E7145 County Road S.
- **PIN transfers** (from reg. of deeds) –
- **Propane Contract** – Synergy prepay price of \$1.62
- **Reminders – Open Book Tuesday, August 26, 2025, 3 pm to 5 pm. Board of Review Tuesday, September 9, 6 pm to 8 pm**
- **Trailer Discussion** - possible decision on selling the 2018 83x22 Road Warrior Trailer
- **Road work update** – Any road work completed in the previous month
- **Treasurer** - Review treasurer's report
- **Auditing of bills** for payment. Bills circulated and approved by the Town Board.
- **Any other business**
- **Adjournment** of Regular Board Meeting.