

Agenda –
Town of Otter Creek – Annual Town & Regular Town Board Meeting
Otter Creek Town Hall – E5905 County Rd S, Wheeler WI
April 15, 2025

Call to Order

Annual Town Meeting

Advertising

Minutes from the 2024 Annual Meeting

Annual Financial Report

Noxious weeds

2026 Annual Town Meeting – Tuesday, April 21, 2026

Permits/Ordinances

Roadwork project for 2025 - 2026

Regular Town Board Meeting

- Review and possible approval of Minutes from the March 11, 2025 regular board meeting.
- Public comments - Public Comment is limited to 3 minutes. As per the state's Open Meetings law, there will be no back and forth discussion with the town board. The state Attorney General's guidance is that board members can ask clarifying questions but that back and forth discussion is not advised.;
- Communication from Town Chair;
- Communication from Town Supervisors;
- Communication from Clerk/Treasurer;
- Sales – Special Assessment Report Requests: Jenny Hubbard, County Road N, Colfax WI to Schindler Hennings Living Trust
- Driveway Permits – logging:
 - D-2-2025 - 3/26/2025 – Schendel Family, Logger: Goettl
- Weber Inspection March report – 3/4/2025 William Footings – Passed
- Flatland Inspection March report –
 - 3/13/2025 Sand occupancy – granted
 - 3/7/2025 – Lance Owen building permit issued
- Timber Cutting permit – Kent Hoveland (Bell Timber logging) 3/28/2025
- Land Use Permit – issued to Lance Owen 3/24/2025
- 3/21/2025 - Chris & Susan Dvoracek sanitary permit from DC – replacement mound
- 4/4/2025 – Chris & Susan Dvoracek zoning permit for new home issued by DC. E7111 Cnty Rd N
- Vintage sign shop – quote for design & repair of cemetery sign \$425. This would be two separate aluminum panels with a vinyl design applied, we would install them directly to the existing sign panels and just cover it up. The sign frame needs to be sanded or sand-blasted and then re-painted and is not on the estimate.
- Tavern license application to be sent to Too Mixed Up and Woodwind Park for 7/1/2025 to 6/30/2026.
- Set date for town road inspection
- Dunn County Comprehensive Plan Survey – determine if board to complete or chair
- Fires – waiting for bill for Newhouse fire and fire 4/12/25 on 1180th (Steinmetz & Apelgren)
- Upcoming dates:
 - May 13, 2025 regular board meeting – include Meeting to adjourn BOR to September 9, 2025 from 6 pm to 8 pm
 - 6/16/2025 – MOE report due from Fire/EMS to clerk

- 7/1/2025 – Clerk to file SL-305 from MOE report info.
- Road damage - 610th near turkey shed – truck in ditch. Look at recouping cost of \$3000 to \$4000 for road repair for crushed blacktop and crushed rock, plus grading.
- Possible replacement of town shop posts.
- **Patrolman** - Report from Patrolman on Road Work/Equipment.
 - Any road materials ordered
 - Any supplies purchased
 - Any equipment needing repair
 - Any damage to roads by nature or man
- **Treasurer** - Review treasurer's report
- **Auditing of bills** for payment
- **Any other business**

Closed Session – Motion to go into closed section pursuant to Wisconsin state statute

19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – town patrolman hours.

Open Session - Motion to convene into open session and to take action appropriate to Wisconsin state statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility -- town patrolman, which resulted from the closed session.

- **Adjournment** of Regular Board Meeting