

**Town of Otter Creek – March 11, 2025**  
**Otter Creek Town Hall – E5905 County Road S, Wheeler WI**  
**Regular Town Board Meeting – 7 p.m.**

**Attendees:**

Chair LeAnn Ralph\*

Supervisor 1 Cecil Hayes\*

Supervisor 2 Bob Bernier\*

Clerk/Treasurer Bev Bernier

Patrolman Gary Anderson - ABSENT

Guests: Gary Axness, Denise Axness, Chuck Boyer, Doug Gross

\*Board Members

**REGULAR TOWN BOARD MEETING**

The Regular Town Board Meeting was called to order by Supervisor Hayes at 7:02 p.m. on Tuesday, March 11, 2025. Meeting minutes from the 2/11/2025 Regular Board Meeting were not read by Clerk as the Town Board reviewed the minutes prior to tonight's meeting and agreed that the minutes did not need to be read. Hayes motioned to approve the 2/11/2025 Regular Board Meeting minutes as presented, Bernier second, MC.

**Public Comments** - Public Comment is limited to 3 minutes. As per the state's Open Meetings law, there will be no back and forth discussion with the town board. The state Attorney General's guidance is that board members can ask clarifying questions but that back and forth discussion is not advised.

**Communication from Town Chair** – Town of Elk Mound has innovation planning grant, county-wide study on fire and EMS services. Look at combining services between towns. No cost to participate. Followed by innovation grant, show you saved money by sharing services. Options: County can go outside revenue limit to levy for ambulance services. County could contract with Boyceville and others, take off our tax levy.

**Communication from Town Supervisors** – complaint from resident that only one pass on his road by snow plow during heavy snow.

**Communication from Clerk** – No March payment from Walt Ruben.

**Building Ordinance** - Present, review, and possible approval of updates to Town of Otter Creek Building Ordinance regarding mobile home courts and variances. Hayes made motion to repeal the previous ordinance and accept the new one, second by Ralph, MC.

**Upcoming Meetings:**

- 3/15/2025 – BOR training, legislative updates, Eau Claire – Clerk to attend. Virtual 3/17/2025
- 3/29/2025 – public test of voting equipment
- 4/1/2025 – deadline to request dog licenses/tags, Spring Election
- 4/15/2025 Annual Town Mtg, Monthly Board Mtg, schedule Spring road inspection

**Inspections** - Weber Inspections and Flatland Inspections – no updates.

**Zoning permits –**

- Mark Seyer pole shed - E6449 970th Avenue, Colfax WI. No LUP needed.
- Lance Owen – zoning and sanitary permits issued by Dunn County.

Land Use Permit application for Lance Owen, N9913 550th St. Will issue LUP when building permit is issued by Matt Flatland.

**Timber cutting notice** – Schendel property, Goettl is the logger.

**Address assigned:** Scott and Melissa Jordan – N11943 County Road SS, Wheeler WI (previous owner Tyler Tracy). Looking at moving in modular home with full basement, may need to look at ADU if a cabin is already there.

**MFL Land** – Sean Bibeau 80 acres closed; Lynne Nielsen 120 acres closed.

**Dunn County request** - Discuss & possible approval of Community Project Funding Request - Request for Letter of Support. They are writing a grant for funding to enhance the county wide response/communication. Hayes made motion to sign the letter, second by Bernier, MC.

Code Red option for Dunn County alerts - Text: AlertsDunn to 99411 or use QR code.

Discussion regarding the March 6, 2025 town truck incident going down an embankment, and towing, damages, repair, insurance claim, etc. Truck is at Mack in Eau Claire for estimate on door replacement and other damage.

**Patrolman** - Report from Patrolman on Road Work/Equipment. Handwritten report from patrolman.

- Any road materials ordered
- Any supplies purchased
- Any equipment needing repair
- Any damage to roads by nature or man

**Treasurer** - Review treasurer's report. Motion by Hayes to accept the treasurer's report, Ralph second, MC.

**Auditing of bills** for payment. Bill circulated and approved by the Town Board.

**Any other business**

**Closed Session** – Motion to go into closed session pursuant to Wisconsin state statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – town patrolman hours.

**Open Session** – 8:30 p.m. Ralph made a motion to convene into open session and to take action appropriate to Wisconsin state statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility -- town patrolman, which resulted from the closed session, second by Hayes, MC. Continue discussion at the April board meeting.

**ADJOURN** - Ralph moved to adjourn the monthly meeting, Bernier second, MC. Meeting adjourned at 8:35 pm.

Respectfully submitted – Beverly Bernier, Clerk/Treasurer

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483;

Bob Bernier – 715-577-6310;

Bev Bernier – 715-658-0131;

LeAnn Ralph – 715-308-6336;

Cecil Hayes – 715-577-6334

Town Shop - 715-658-1319;