

**Town of Otter Creek – October 11, 2024**  
**Otter Creek Town Hall – E5905 County Road S, Wheeler WI**  
**Regular Town Board Meeting – 7 p.m.**

**Attendees:**

Chair LeAnn Ralph\*

Supervisor 1 Cecil Hayes\*

Supervisor 2 Bob Bernier\*

Clerk/Treasurer Bev Bernier

Patrolman Gary Anderson - absent

Guests: Renee Carroll

\*Board Members

**REGULAR TOWN BOARD MEETING**

The Regular Town Board Meeting was called to order by Chair Ralph at 7:01 p.m. on Friday October 11, 2024. Note: this meeting was rescheduled from Tuesday, October 8, 2024 due to illness. Meeting minutes from the 9/10/2024 Regular Board Meeting were not read by Clerk as the Town Board reviewed the minutes prior to tonight's meeting and agreed that the minutes did not need to be read. Hayes motioned to approve the 9/10/2024 Regular Board Meeting as presented, Bernier second, MC.

**Public Comments** - Public Comment is limited to 3 minutes. As per the state's Open Meetings law, there will be no back and forth discussion with the town board. The state Attorney General's guidance is that board members can ask clarifying questions but that back and forth discussion is not advised.

**No public comments.**

• **Communication from Town Chair –**

- Email sent to Dunn County regarding junk vehicles. Response back from Zoning read by Chair.
- Rescue Squad per capita for Otter Creek – 2025: \$45.64, 2024: \$40.02. Total of \$23,778.87, representing an increase of \$2,928 from 2024
- Dale Solheim request for additional road work in 2024. The bulk of road work is planned for 2025, some work to be done in 2024.
- Brad Ingram permit renewal – containers and covered walkways

• **Communication from Town Supervisors – none.**

• **Communication from Clerk –**

- Gunnufson fire bill still outstanding.
- Steve Kragness, contacted clerk regarding any permit needed to re-side the house and install new soffit and fascia. No permit required.
- General Transportation Aids – estimate for 2025 is \$111,055.88, same as 2024.
- Marshall & Renee Swenson Zoning Application approved for new detached garage addition
- Woodman possible request for ADU

- **Dunn County Humane Society** – contract for 2025 has per capita increase from \$2.04 to \$2.09 (2.5% increase). \$24.09 total increase/year. Motion by Bernier, second by Ralph to sign the contract for the Dunn County Humane Society for 2025.
- **Upcoming events:**
  - 10/23/2024 – Annual DC Unit of WTA, Tainter Church (\$8/each). Berniers will attend.
- **Weber April Inspection report** –
  - 9/4/2024 Williams Permit Issued New Home Construction
  - 9/17/2024 Williams Slab Plumbing Passed
  - 9/17/2024 Williams Footing Passed
- **Address assignment** – Curt Nelson and Susan Dusek - N9878 County Road S, Wheeler WI 54772
- **Bridge Petitions approved by Dunn County for payment in 2025** –

Township	Street	Item	Location	Cost	Cnty Levy Share
Otter Creek	690th St.	(2) 36" x 50ft. HDPE Culverts	50ft. North of 1070th Ave.	\$20,826.00	\$10,413.00
Lucas	90th St.	8ft.x16ft. Concrete Box Culvert	1100ft. North of CTH N	\$177,536.49	\$88,768.25
Lucas	630th Ave.	(1) 36" x 60ft. HDPE Culvert	1100ft. East of CTH Q	\$12,357.09	\$6,178.55
Red Cedar	720th Ave.	(2) 60" x 60ft. HDPE Culverts	1168ft. West of 730th Ave.	\$32,673.19	\$16,336.60
New Haven	145th St.	(2) 48" x 40ft. HDPE Culverts	Intersection of 145th St./ 1390 <sup>th</sup> Ave.	\$9,755.94	\$4,877.97

- **Printer request** – clerk would like to purchase new black/white printer copier for up to \$200, plus toner. Motion by Hayes to approve, second by Ralph, MC.
- **Bartender Licenses** – for Too Mixed Up:
  - D-16-2024 – Mallory Leigh Pigman, D-17-2024 Joshua D Posey. Hayes motion to approve the bartender licenses, second by Bernier, MC.
- **Public Nuisance Ordinance** – Review sample documents based on Red Cedar ord. Table until we see what Dunn County does with enforcing their ordinances.
- **Patrolman** - Report from Patrolman on Road Work/Equipment. No report as the patrolman was not present.
  - Any road materials ordered
  - Any supplies purchased
  - Any equipment needing repair
  - Any damage to roads by nature or man

**Treasurer** - Review treasurer’s report – motion by Hayes to accept the treasurer’s report, Bernier second, MC.

**Auditing of bills** for payment. Bills circulated and approved by the Town Board.

**Clerk reviewed the finances.**

Equipment Account -	\$62,111.38
Tax Account -	\$38,288.81
Checking Account -	<u>\$41,891.97</u>
Total of all accounts	\$142,292.16

**ADJOURN** - Ralph moved to adjourn the monthly meeting, Bernier second, MC. Meeting adjourned at 7:47 pm.

Respectfully submitted – Beverly Bernier, Clerk/Treasurer

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483;

Bob Bernier – 715-577-6310;

Bev Bernier – 715-658-0131;

LeAnn Ralph – 715-308-6336;

Cecil Hayes – 715-577-6334

Town Shop - 715-658-1319;