

## **Agenda - Town of Otter Creek – Regular Town Board Meeting**

### **Otter Creek Town Hall – E5905 County Rd S, Wheeler WI**

August 20, 2024

- **Call to Order** regular board meeting
- **Approval** of Minutes from the July 9, 2024 Regular Board Meeting
- **Public Comments** - Public Comment is limited to 3 minutes. As per the state’s Open Meetings law, there will be no back and forth discussion with the town board. The state Attorney General’s guidance is that board members can ask clarifying questions but that back and forth discussion is not advised.
- **Communication from Town Chair –**
  - Agricultural Roads Improvement Program (ARIP) second project solicitation cycle are now available.
  - ADU Ordinance - review of Dunn County Board of Supervisors 7/31/24 approval of the ADU Ordinance.
  - 710<sup>th</sup> paving done
  - Catlon Phelps, Phelps Land Surveying, LLC is conducting a 2 lot certified survey map in Otter Creek – Cory and Jenifer Reisdorf
  - CSM prepared by Brandon King for Wade Leibfried, he purchased a bit more land adjacent to his site from a neighbor
  - Driveway permit - on hold for Curt Nelson. Working to get driveway access off of 990<sup>th</sup> Avenue, or County Road S.
- **Communication from Town Supervisors**
- **Communication from Clerk –**
  - 3 records request, one for Badger Book count and storage, one for Town Board pay information, one for listing of election inspectors for 2016 and 2024 .
  - 101 voters out of 319 registered voters at the August 13 election.
  - Address assigned to Anthony and Adrienne Williams, N11871 County Rd SS, Wheeler
  - Fire dues received from St. of WI, paid to Colfax Fire Dept - \$2,520.56
  - Gunnufson fire bill still outstanding.
- **Comprehensive Land Use Plan** – discuss the possibility of Otter Creek developing a comprehensive land use plan.
- **Roads –**
  - 1180<sup>th</sup> concerns and suggestions from Chair and Patrolman
  - Beskar trucks hauling potatoes – Chair update
- **Census** - Demographic Services Center’s preliminary estimate of the January 1, 2024 population for the Town of Otter Creek in Dunn County is 532, with 422 of voting age. This represents a change of 34 persons (6.83%) since the 2020 Census. Three people increase since 1/1/23 estimate of 529.
- **Wis Towns Fall Conference** – Eau Claire - 9/12/24 -\$70. Webinars 9/23 to 9/26.

- **National Incident Management System Overview** for Senior Officials (Executives, Elected, & Appointed) on 09/17/2024 from 8:00 AM to 12:00 PM at Dunn County Judicial Center, 615 Stokke Parkway, Menomonie, WI
- **Fire Call** – Doug Owens-Pike, 730<sup>th</sup> St., false alarm 3/27/2024. Doug pd town \$310, town pd Colfax FD.
- **Dunn County Unit WTA** - The annual banquet will be at the Tainter Church on Wednesday, October 23rd, and the meal fee will be \$18.00 (the Unit will again pay \$10.00 towards each meal). Information and reservation form out at the end of August to be on the September town board agenda. The annual dues will be payable at \$25.00.
- **Synergy** – Propane contract \$1.62 (2023 rate was \$1.52). Prepay balance of \$603.14. In 2023 had total prepay of 1000 gallons. Propose Fall prepay of \$1,620, less prepay balance of \$603.14, for a total due of \$1,016.86. (\$100 more for 1000 gallons than in 2023).
- **Weber April Inspection** report – no activity for July
- **Special Assessment Requests** –
  - **Owner** - B & T Foods, LLC, a Wisconsin limited liability company d/b/a Waterside Bar & Grill (Amery, WI)
  - **Buyer** – CL Boyd
- **Zoning** - Veronika Zazoyskaya received Zoning permit for a new Barn to be located on the adjacent lot as the existing dwelling (E6954 1070th Avenue). No LUP from Otter Creek needed.
- **Cutting notices** –
  - Waiting for cutting notice for Dunlap Land & Wildlife Management, E6202 1030<sup>th</sup> Ave, Marv Larabee of ML Wood Products is the logger. Issued driveway permit D-11-2024, no fee.
- **Complaint** – discuss and consider an ordinance and junk vehicle permit form. Chair and Dunn County received another anonymous complaint regarding junk vehicles and trailers on State Hwy 25 just outside town of Wheeler. Town Board to consider a resolution for an ordinance, sample documents provided for review.
- **Patrolman** - Report from Patrolman on Road Work/Equipment
  - Any road materials ordered – hot mix ordered – 990<sup>th</sup> allegator
  - Any supplies purchased
  - Any equipment needing repair
  - Any damage to roads by nature or man
- **Treasurer** - Review treasurer's report
- **Auditing of bills** for payment
- **Any other business**
- **Adjournment** of Regular Board Meeting