

Town of Otter Creek - Caucus Meeting – January 10, 2023
Otter Creek Town Hall – 7 pm

Attendees:

Chairman Mark Warner*

Supervisor 1 Cecil Hayes*

Supervisor 2 LeAnn Ralph*

Clerk/Treasurer Bev Bernier

4 Guests: Residents: Bob Bernier, Jeff Dehnhoff, Randy Simpson,

3 Guests - Non-resident: Gary Anderson, Bob Irwin, Natalie DeLeasky

*Board Members

Meeting was called to order by Chairman Warner at 7:02 pm.

All board members were in attendance plus 4 residents and 3 non-residents. Advertising had been done in the Colfax Messenger, the Town website and the townhall door.

Warner explained the two ways available for the process of nominating people for the town offices. Verbal nomination was agreed upon for nominations. Since Warner is not seeking re-election, he will act as chair for the meeting.

There would be three offices to be filled for the next two-year term, starting in April, 2023.

Chairman nomination: Bob Bernier made a motion nominating LeAnn Ralph for the chairman position. Warner seconded the motion. Dehnhoff made a motion to close all nominations for the chairman position. Warner seconded. Carried – 7, opposed – 0.

Supervisor 1 Nomination – Bob Bernier made a motion nominating Cecil Hayes for the Supervisor 1 position. Dehnhoff seconded the motion. Simpson made a motion to close all nominations for that position. Warner seconded. Carried – 7, opposed – 0.

Supervisor 2 Nomination – Dehnhoff made a motion nominating Bob Bernier for the Supervisor 2 position. Ralph seconded the motion. Warner made a motion to close all nominations for the position. Hayes seconded. Carried – 7, opposed – 0.

Since there will be no opposition, in any one position, it is not necessary to determine in what order the names will appear on the April 4, 2023 election ballot. All nominated names will appear under their specific positions, in first place order.

Warner made a motion to adjourn the 2023 caucus meeting at 7:07 p.m. Ralph seconded. Carried – 7, opposed – 0.

Bev Bernier, clerk/treasurer, met later with the necessary forms for the candidates to complete in running for their various positions on the Otter Creek ballot, to be voted on at the April 4, 2023 election.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

Town of Otter Creek – Regular Town Board Meeting – January 10, 2023

Mark Warner, chairman, called the regular town board meeting to order at the town hall on Tuesday, January 10, 2023, at 7:08 p.m. All above attendees were in attendance. Advertisement of the meeting was published in the Colfax Messenger, town website, and town hall door.

Meeting minutes were not read by the Clerk as Warner, Ralph and Hayes reviewed the minutes prior to tonight's meeting and agreed that the minutes did not need to be read. Ralph approved the minutes as presented. Warner seconded. Motion carried to approve minutes as presented.

- Review and possible action on Irwin assessor contract. Bob Irwin will be retiring. His daughter, Natalie DeLeasky has been working with Bob for the last several years. She has 14 contracts of her own that were Bob's and another 6 this year. A one-year was contract presented to the board. She lives in Phillips, Wisconsin. Bob Irwin's license expires in August of 2024, he will be assisting Natalie for now. Hayes made a motion to sign the assessment contract with Tamarack Springs, cost of \$4000/year. Second by Ralph, MC.
- Mileage reimbursement effective 1/1/2023 - .65.5/mile
- Change computer support from Kerber Rose (\$700/year) to Krista Computers (\$100/year); Randy Simpson will work with Warner to set up Chair@townofottercreek.wi.gov on the Otter Creek Chairman laptop. They will work on transferring over information, cost of about \$80 for data transfer and setup.
- Notice of claim - 120 days is 3/8/2023. No action taken and no plan to have a public hearing in February.
- 2023 elections – February 21, 2023 Primary and April 4, 2023 Spring Election;
- Training in Chippewa Falls for Badger Books, 1/19/2023. Clerk Bernier, Sharon Coates and Kelley Hayes will be attending.
- Discuss clerk treasurer candidates interview schedule (possibly February or March). Bernier will place ad in the Tribune Press Reporter and Colfax Messenger for next two weeks. Bernier will contact the current candidates and schedule interviews for Wednesday, February 15 at 5 pm and 5:45 pm.
- Christopher Dvoracek land division (N & 730th St, 5 acres excluding ROW)
- Weber Inspections December report –

12/1/2022	Warner	Final Inspection/Occupancy	Passed
12/6/2022	Ingram	Permit issued	New home construction
12/8/2022	Leier	Rough HVAC	Passed
12/8/2022	Leier	Rough Plumbing	Passed
12/8/2022	Leier	Rough Electrical	Passed
12/8/2022	Leier	Rough Construction	Passed
12/20/2022	Leier	Insulation	Passed
- Patrolman report of road work/equipment; ordered diesel fuel for delivery 1/5/2023 and DEF for delivery 1/6/2023, he is plowing snow, redid the bolts on the springs of the plow, was too loose. Grader (2003) is still in the repair shop at Miller Bradford. Gary stopped in to check the progress. Truck had trouble, needed wiring harness, 2' long, shifts the transmission. He is caught up on the tree clearing. Bob Bernier spoke with diesel supplier, a contract (April to September) for fuel is a minimum of 1000 gallons. We used 1000 gallons of off-road for last year. Bob Bernier will provide more information Wed, 1/11/23. Price not to exceed \$3.30/gallon. Motion by Hayes if fuel does not exceed \$3.30/gallon off-road, \$3.60 on-road . See if we can get 500 gallons of off-road, 500 of on-road. We last paid \$3.36 and \$3.66.
- Auditing of bills for payment; all bills approved.
- Review treasurer's report; Hayes motioned to accept the treasurer's report, seconded by Ralph, MC.
- Review/approval of budget amendment to balance the 2022 budget; Hayes motioned to approve the budget amendments for 2022, seconded by Ralph, MC. Bernier will see if we need a resolution to approve the budget amendment, and if so, will bring the resolution to the February meeting.
- Public comments – none.
- Any other business – none.
- Adjournment motion to adjourn by Warner, seconded by Ralph – motion carried. Adjourned at 8:54 p.m.

Clerk went through the finances.

Equipment Account -	\$57,134.38
Tax Account -	\$187,596.14
Checking Account -	\$41,603.10

Respectfully submitted – Bev Bernier, Clerk/Treasurer

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483;

Mark Warner – 715-658-1602, 715-556-6083 (cell);

LeAnn Ralph – 715-308-6336;

Bev Bernier - 715-658-0131;

Bob Bernier – 715-577-6310;

Cecil Hayes – 715-577-6634 (cell);

Town Shop - 715-658-1319;

Chuck Boyer – 715-600-4149