

Town of Otter Creek Regular Town Board Meeting Minutes
Otter Creek Town Hall, Wheeler WI
Tuesday, October 11, 2022

Attendees:

Chairman Mark Warner*
Supervisor 1 Cecil Hayes*
Supervisor 2 LeAnn Ralph*
Clerk/Treasurer Bev Bernier

Guests: Bob Bernier, Dylan Deringer, Chuck Boyer

*Board Members

DRAFT

The Regular Town Board meeting was called to order by Town Chairman, Mark Warner, at 7:03 p.m.

Approval of Minutes from the September 13, 2022 Regular Town Board Meeting. Motion by Ralph to approve the minutes of the 9/13/22 Regular Town Board Meeting, second by Hayes, MC. Motion by Ralph to approve the minutes of the 10/7/2022 Special Town Board Meeting to approve truck sale, second by Warner, MC.

Set date for Budget Meeting; Special Town Board meeting to adopt the 2022 tax levy to be paid in 2023; Regular Town Board Meeting. Due to the 2nd Tuesday of November as an election day, Nov. 8, 2022, the meetings noted above will be held on Nov. 15, 2022.

Act on request for stay of fence building submitted by Deringers. After a discussion, the board will Issue the stay until November 14, 2022. If a Notice of Claim is filed, the Town Board will have 120 days to act on the Notice and the stay is extended to allow action on the Notice and other actions. Motion to grant the stay until November 14, 2022 made by Ralph, second by Warner, all in favor. MC. Clerk to notify Lori Sudbrink of the stay granted by the board.

Change in Drug Testing – DC meeting 11/4/22. Clerk Bernier will attend.

MFL withdrawal – Jonathan Wiesner paid the Clerk \$2,414.06. Clerk Bernier will submit payment to the Wisconsin DNR.

Elvin Newhouse fire – paid \$500 received from insurance, \$20 personal pay, requesting to make \$20/month payments on balance of \$598 (30 months or 2.5 years). The Town Board is requesting:

- 1) Payment of \$100/month, waive interest, or
- 2) Payments of \$20/month, with 1.5% interest on monthly unpaid balance, per Otter Creek ordinance, until payment made in full.

Clerk Bernier to contact Newhouse to determine which plan they pick.

Brad Ingram zoning permit. Discussion on the final drawing and permit issued.

Special Assessment Requests –

- Seller: Wayne Tuschl, N9714 670th St., Colfax
- Seller: Vacant Land on County Road SS, NW3P LLC; Buyer: Tracy

Dunn County Humane Society Contract 2023 – \$25/yr increase. Motion by Ralph to renew contract, second by Warner, MC.

Dunn County Treasurer Agreement to collect real estate & personal property taxes for Otter Creek – no change in fee of \$2.35/tax bill. Motion by Hayes to have Dunn County Treasurer collect taxes for the Town of Otter Creek, Warner second, MC.

Land Use Permit – Leonard Woodman

Update on sale of 2011 IHC Town Truck - \$44,500.00 received from sale of truck. Clerk Bernier to provide title when the truck is picked up.

Letter from Charter Communications – service footprint for video service. They will contact the Town if/when a permit is needed.

Utility permit request – 600th St & 1030th Ave. Warner issued a utility permit per request. Need to collect \$75.

Letter from Clerk/Treasurer. Clerk Bernier is resigning at the end of 2023. Will build training costs into the 2023 budget, prepare advertising, job description on website.

Updates from Fred Weber –

- 9/16/2022 - Woodman Permit Issued New Home Construction

Road Work/Equipment – Patrolman has finished mowing, little bit work on shouldering on 1030th, bringing salt/sand this week or next week.

Auditing of bills for payment

Review Treasurer’s Report – Motion to accept the Treasurer’s report by Ralph, second by Hayes, MC.

Public comments – none.

Clerk reviewed the finances.	Equipment Account -	\$12,564.88
	Tax Account -	\$49,060.53
	Checking Account -	\$51,854.82 (\$50,071 after bills paid)

Motion by Ralph to **adjourn Regular Board Meeting**, seconded by Warner, motion carried. Meeting adjourned at 7:58 p.m.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483;	Bob Bernier – 715-577-6310;
Mark Warner – 715-658-1602, 715-556-6083 (cell);	Cecil Hayes – 715-577-6634 (cell);
LeAnn Ralph – 715-308-6336;	Town Shop - 715-658-1319;
Bev Bernier - 715-658-0131;	Chuck Boyer – 715-600-4149