

**Town of Otter Creek Regular Town Board Meeting
Otter Creek Town Hall, Wheeler WI
Tuesday, June 14, 2022**

Attendees:

Chairman Mark Warner*
Supervisor 1 Cecil Hayes*
Supervisor 2 LeAnn Ralph*
Clerk/Treasurer Bev Bernier
Patrolman Gary Anderson
Guests: Lori Sudbrink, Jon Robinson

*Board Members

The Regular Town Board meeting was called to order by Town Chairman, Mark Warner, at 7:00 p.m. p.m.

Approval of Minutes from the May 10, 2022 BOR and May 10, 2022 Regular Town Board Meeting.

Motion by Ralph to approve 5/10/22 BOR minutes, seconded by Hayes, MC. Motion by Ralph to approve 5/10/22 Regular Town Board minutes, seconded by Hayes, MC.

Tavern license applications for Andy's of Otter Creek, fee paid of \$630 and WoodWind Park, fee paid of \$630 (\$600 for license, \$30 for ad). Ads published in Colfax Messenger, 5/25/2022. **Motion to approve the tavern license of Andy's of Otter Creek by Ralph, second by Hayes, MC. Motion to approve the tavern license of WoodWind Park by Ralph, second by Hayes, MC.**

Sales – Special Assessment Report Requests:

Owner: John and Barbara Harrington, E7418 County Road N, Colfax WI
Buyer: Casey Alan Peterson and Kari Marie Peterson
Owner: Robert and Dorothea Lee, E5609 County Road N, Wheeler WI (2 acres)
Buyer: Unknown

Weber Inspection May report – no items for May

Timber Cutting Notice – Michael & Salley Schendel; Beverly Schendel Trust

Land Use Permit & driveway permit – Melissa and Tim Flug, 570th St, Wheeler (27.73 acres)

ARPA - Second payment of ARPA funds to be deposited 6/20/22. Mosaic submitted invoice for \$55,474.33. Discussion that Mosaic has completed the project per the grant application submitted.

Motion to approve payment of invoice by Hayes, second by Ralph, MC. Clerk will pay Mosaic invoice for \$55,474.33 after the Town receives balance of ARPA funds.

WTA - Wisconsin Towns health insurance survey -due July 1, 2022. **Clerk Bernier will complete survey on behalf of the Town.**

Fence update – no status update. Dylan is not available Friday, July 1 through Friday, July 8, returning July 9 (Saturday). Fence viewing can be done Saturday, July 9 or after. Weekends viewing times are open, weekdays viewing time he is available early morning (6 a.m.) or evenings (after 5:30).

Quotes from Jon Robinson submitted for review. One person can do it in about 3 days. Discussion held whether Town needs to conduct a fence viewing if the fences are built, decision to hold fence viewing. Rather than registered mail, Robinson and Sudbrink are agreeable to email notice, Clerk will check with Deringers to determine if they are agreeable to email notice. Email notice to be sent on 7/1/2022, noticing the fence viewing for July 9, 2022, 9 a.m. **Motion by Ralph to authorize the Clerk on July 1, 2022, to send out fence viewing notice to all parties for fence viewing on July 9, 2022, at 9 a.m., second by Warner. MC.**

Rhino mower possible purchase. \$2233 is the cost. Gary will use the deck from this mower for our current mower. Warner made motion to purchase the auction Rhino mower from Anderson for \$2233, **motion amended to purchase the auction Rhino mower from Anderson for \$2250, second by Ralph, MC.**

Report from Patrolman on Road Work/Equipment – Gary has the mower on, grind 1030th on 6/15/2022 and part of 600th street. Going 30 feet beyond intersection as the road is very crumbly. Stock pile material on the edge of the road, Gary confirmed with Red Cedar. 7 loads of blacktop is \$18,000.00.

Treasurer’s report. Motion to accept the Treasurer’s report by Ralph, seconded by Hayes, carried.

Clerk reviewed the finances.	Equipment Account -	\$46,436.80
	Tax Account -	\$174,316.43
	Checking Account -	\$57,079.77

Public comments – none.

Auditing of bills for payment

Any other business

Motion by Ralph to **adjourn Regular Board Meeting**, seconded by Warner, motion carried. Meeting adjourned at 8:00 p.m.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483;

Mark Warner – 715-658-1602, 715-556-6083 (cell);

LeAnn Ralph – 715-308-6336;

Bev Bernier - 715-658-0131;

Bob Bernier – 715-577-6310;

Cecil Hayes – 715-577-6634 (cell);

Town Shop - 715-658-1319;

Chuck Boyer – 715-600-4149