

Annual Town Meeting – April 20, 2021

Meeting was called to order by Chairman Warner at 7:03 pm on Tuesday, April 20, 2021. In attendance were board members:

Chairman Mark Warner
Supervisor I Cecil Hayes
Supervisor II LeAnn Ralph

Additional attendees: Clerk/Treasurer Bev Bernier
Patrolman Gary Anderson

Guests - residents: Robert Bernier, Roberta Guidaboni

Non-resident: Dylan Deringer
Alex Hollister – representing Monarch Paving for road paving bid.

NOTE: Due to COVID-19 concerns, we will first hear any **BIDS ON THE PAVING PROJECT:** 1058th Avenue at 690th Street going east approximately 1/2 miles to the gate at WoodWind Park.

- **Monarch Paving** - \$49,926.48. 690th to gate at Woodland Park. Per ton \$66.48/ton. 751 tons.
- **Asphalt Maintenance** - bid of \$63,750.
- **Dunn County** – hot mix, Option 1 - asphalt \$69.15/ton for \$49,442.25. Option 2 warm mix \$68.39/ton. \$48,898. 68.39/ton.

Hayes made motion to accept the Monarch bid, Ralph seconded, motion carried. June/July timeframe to get this done. **Mark to get bid from Dunn County on pulverizing.**

The **CHIP SEALING PROJECT** is located in Sections 33 and 34 in the Town of Otter Creek on 970th Avenue at 670th Street going west to 640th Street and will include approximately 75' going north on 670th Street at the intersection with 970th Avenue.

Dunn County - .85 miles, 20 feet wide. \$15,130. Sweeping roadway prior to chip sealing. 670th to 640th, did not include section going to Hermatidge. Bid of \$15,130, which is \$17,800 per mile.

Scott Construction – 1.11 miles, bid of \$22,513, which is \$20,466 per mile.

Hayes moves to accept the bid from Scott Construction for chip sealing, Ralph seconded, motion carried.

RETURN TO ANNUAL MEETING – 7:23 p.m.

Advertising - Warner stated the Colfax Messenger had advertised the meeting in their paper plus notices had been posted on the Town Hall posting board and designated places in Otter Creek.

Minutes from the 2020 Annual Meeting were read by the Clerk/Treasurer Bev Bernier. LeAnn Ralph made a motion to accept the minutes as so read, and Cecil Hayes seconded the motion. Carried = 6 residents, 0 opposed.

Annual Financial Report was presented by Bernier, which shows the revenues and expenditures related to the year of 2020. Recipients were asked to review the report on their own and submit any questions at the May meeting. Ralph made a motion to accept the financial report as presented. Guidaboni seconded the motion. Carried = 6 residents, 0 opposed.

Noxious weeds, per WI Stats Sec 66.04, was announced and explained by Warner that Otter Creek residents need to control and destroy all weeds listed under the Statute.

2022 Annual Town Meeting will be held on the third Tuesday of April, 2022, being **April 19, 2022**, at the town hall according to state law requirements. The motion to approve the 2022 Annual Town Meeting date was made by Ralph, seconded by Guidaboni. Carried = 6 residents, 0 opposed. Regular Town Board meeting will also follow.

Permits/Ordinances: Warner announced those in effect for Otter Creek are building, driveway, zoning, fire and burning, trailer, Uniform Dwelling ordinance, UTV/ATV ordinance, and sand mining regulations, etc.

Roadwork project for 2021: Project for 1058th Ave. at 690th.

Chip Sealing: 970th Avenue (670th St. – 640th St.)

Chairman Warner asked if there was any other business to discuss. No response was heard.

Ralph made a motion to adjourn the 2021 Annual Town Meeting at 7:31 pm, seconded by Hayes.

Respectfully submitted, Bev Bernier, Clerk/Treasurer

Town of Otter Creek - Regular Town Board Meeting – April 20, 2021

Meeting was called to order by Chairman Warner at 7:31 pm. In attendance were:

Chairman Mark Warner

Supervisor I Cecil Hayes

Supervisor II LeAnn Ralph

Clerk/Treasurer Bev Bernier

Patrolman Gary Anderson

Guests - Bob Bernier, Dylan Deringer

Immediately following the annual town meeting on Tuesday, April 20, 2021, at 7:40 p.m., chairman Mark Warner called the regular town board meeting to order. Attendance at this meeting were the same people who attended the annual town meeting, except for Roberta Guidaboni and Alex Hollister. Advertisement of this meeting was also the same as listed under the annual town meeting.

Meeting minutes were not read by Bev Bernier as Warner, Ralph and Hayes reviewed the minutes prior to tonight's meeting and agreed that the minutes did not need to be read. Ralph approved the minutes as presented. Hayes seconded. Motion carried.

Tavern License – license fees – return to prior fees? (Note: Resolution No. R – 2020 - 03 Modification of Alcohol Beverage License Application Fees was approved by motion of Ralph and second by Warner. This Resolution assigns fees for a "Class B" liquor license of \$450.00 and Class "B" beer license of \$50.00 for the period of July 1, 2020, expiring June 30, 2021. This Resolution only modifies the fees as stated above for this upcoming one-year time period. Resolution based on the COVID-19 pandemic which caused many such establishments to either modify their service hours or cease operations in totality based on the feasibility of either action on their business operations.). Going forward the Town of Otter Creek will return to the usual fees of \$500 for the "Class B" liquor license and \$100 for the Class "B" beer license.

Liquor License Applications will be sent to Andy's of Otter Creek and Woodwind Park. Ralph made a motion to authorize publication of the application once applications are received, second by Hayes. Bernier will then submit the ad to the Colfax Messenger.

Issuing of burning permits – Municipalities have been following various processes regarding burning permits. Otter Creek tells residents to phone the Dunn County Sheriff's Department. We will continue to tell people to call the Sheriff's Department.

Records request – cost per page for copies, plus hourly rate. The Town of Otter Creek will charge \$1.25 per page, plus an hourly rate \$15.00, plus postage. Payable in advance.

Land Divisions – Axness

Land Use Permit – Robert Knops, Sergey Zazovskiy

Building inquiries – Troy Gunderson, Steve Zaudke (shed)

MFL Land – Schendel – 32.47 acres open to closed

Zoning Permit – Sinz pole building

Sales – Special Assessment Report Requests:

1) Owner: Dunn County; E7339 Cty Rd S, Wheeler, WI 54772:

Buyer: Robert Anderson and Alaina Anderson;

2) Owner: Shawna M. Stone & Bernard Schlosser & Beatrice P. Schlosser, E7111 Cty Rd. S, Wheeler, WI 54772:

Buyer: Boyd Pigman and Tressa Cain

Weber Inspection March report – 3/31/2021 Coombs – Passed Rough HVAC, Rough Electrical, Rough Plumbing, Rough Construction, Gas Pressure Check

Wisconsin Towns Association 2021 Dues \$688.47 (2020-\$688.98). Motion by Ralph to continue membership with WTA, seconded by Hayes, motion carried.

Chapter 16 of the Dunn County Subdivision/Condominium Ordinance. Discussion on the Dunn County maximum density shall be 1 residential parcel per 8 acres (1:8). This is in addition to Chapter 16. Lot of updating, when someone comes in with a major or minor subdivision, need road to the lots, landowners have written agreement with maintenance to the road, must be 66 feet wide. Can have up to 5 divisions. Density of 1:8.

American Rescue Plan - \$52,391. Wait to see what information comes next.

Upcoming dates: Open Book – June 1, 2021 – 10 a.m. to noon

- Board of Review – June 8, 2021 – 7 p.m. to 9 p.m.

- Dunn County Unit WTA Meeting – April 26, 2021 – 7 p.m. (Zoom)

Report from Patrolman on Road Work/Equipment. New tires on backhoe. Weight limit signs are up. Ditched out 1090th, east end by Deringer's to get it dried out more. No spring by the pond, water is coming from the swamp. Mark would like the board to get together on a Saturday to review 1090th and blacktop patching on 1090th (east of S). Sinz has been digging, on the side with the creek Gary had a basin. Sinz has it going directly to the creek, if it rains runs straight. Sinz will seed it down. Hard on the blacktop at the intersection. 14 loads of limerock are to be hauled in. Culvert on 1070th – dirt road north of Woodwind Park. LeAnn and Mark will meet Saturday April 24, 2021 at 10 a.m. **Bev will post a notice on the Town Hall door.**

Treasurer's report: Balance sheets handed out.

Checking account: \$52,047.89

Tax account: \$122,296.37

Equipment account: \$33,829.14

Motion to accept the treasurer's report made by Ralph, seconded by Hayes. Motion carried.

Bills: were all reviewed for payment, and authorized by the Town Board.

Public comments

Any other business

Motion to adjourn by Warner, Ralph seconded. Motion carried. The meeting was adjourned at 8:22 pm.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483

Mark Warner – 715-658-1602, 715-556-6083 (cell)

LeAnn Ralph – 715-308-6336

Bev Bernier - 715-658-0131

Bob Bernier – 715-577-6310

Cecil Hayes – 715-577-6634 (cell)

Town Shop - 715-658-1319

Chuck Boyer – 715-600-4149