

## Town of Otter Creek - Regular Town Board Meeting – July 14, 2020

The Regular Monthly Town Board Meeting was called to order by Chairman Warner at 7:01 p.m. In attendance were:

Chairman Mark Warner

Supervisor 1 Cecil Hayes

Supervisor II LeAnn Ralph

Clerk/Treasurer Bev Bernier

Patrolman Gary Anderson

Additional attendees:

Bob Bernier

Travis Stokes

Clare Reusch

Chuck Boyer

**Meeting minutes** were not read by Bev Bernier as Warner, Ralph and Hayes reviewed the minutes prior to tonight's meeting and agreed that the minutes did not need to be read. Hayes approved the minutes as presented. Warner seconded. Motion carried.

- Disaster aids for the roads. Roads were not closed, so the Town of Otter Creek does not qualify. Warner will use the Wisconsin Disaster Assistance and apply for this. Warner purchased an EMP liner for 1090<sup>th</sup>. We have 60 days from June 28 to file the claim. We used quite a bit of material. Anderson provided a written report of Erosion from the June 29, 2020 rainstorm. We will need to order limerock to fill in the eroded areas. Motion to proceed with the projects as needed by Warner (up to 80 loads for ~\$20,000), seconded by Hayes, motion carried to purchase up to 80 loads of limerock for storm damage repairs.
- Propane contract for Fall of 2020 – 500 gallons on pre-buy. Clerk Bernier will return the form to Synergy.
- Update on new shed door – Gary will devise a “speed bump” to move water away from the door.
- Menomonie Disposal – Discuss quotes for curb side and drop off service by Clare Reusch (Office Manager) and Travis Stokes (Operations Manager). Clare prepared options for drop-off and curb side. Suggest 2 roll-offs based on our size. \$15 for trash, \$8 for recycle per month per household (\$23). Need manpower to man drop-off site. Red Cedar sent out survey to residents, their residents preferred curbside. If manning the site, like Hay River, they have someone come in Saturday. Options for appliances – they can be picked up, but not blended into other loads. Bill the homeowner direct, take to Dunn County transfer station, charge pickup fee plus disposal fee from transfer station. Have to provide recycling services to all residents if we are a responsible unit. If you are not a responsible unit you do not get grant money. We are not sure if Townships can

withdraw from the County, DNR Legal is looking into this. Quote for a five-year term – Menomonie Disposal has to purchase equipment, so they are covering a 5-year time frame. We would do a contract, the first 2 years price stays the same. Add in a CPI in years 3, 4, 5. Dunn County is asking for a 1-year commitment at this point from municipalities. Menomonie Disposal could work up a quote for a trial period of service to see what our needs are. Clare will run numbers for the drop off site at the Town Hall – for single source recycling, plastics, glass, tin, aluminum, cardboard and smaller container. No clam shells or Styrofoam. Recycling on one side, trash on the other. Can have locks and cables on the units, could put in gated area to prevent drop-offs. Can do roll-off containers once a year for bulk items (stoves, washer, dryer) no refrigerators, electronics – roll-off cost plus disposal fees. Recommends roll-off for recyclables based on our population – once a month. Trash – quote 2 yards – once per week.

- Discuss and act on solid waste/recycling plan: to Diane
  - Inform Dunn County by July 29, 2020 regarding Saturday drop-off or Wed/Sat. –
    - Saturday drop-off – **Clerk Bernier will reply.**
    - Clean Sweep included in referendum question? Yes – **Clerk Bernier will reply.**
    - Inform County prior to August 31, 2020 if Otter Creek is staying in the County program or dropping out, requires a 120 day written notification (by Sept. 1). – **decide by August 18. Need to find out if we can pull out, and if we can, do we pull out entirely and let residents chose their own waste carrier.**
- Discuss equipment replacement planning/schedule – one year since last discussion.
  - **Plow truck** – high priority. We should look at replacing it in the next two years. About a 9 month waiting period to get a new truck. We should review in one year, as it takes another year to have the truck in hand. (one similar to ours is on Craig’s list for \$21,000). Our truck has 95,800 miles and is in very good shape. EGR is the only issue, but even the newer trucks have EGR issues. The previous truck had 130,000 miles and transmission issues. **Discuss in July 2021.**
  - **Backhoe** - we have 4500 hours on it, had 1800 when we bought it. Evaluate this after the plow truck purchase. **Move to July 2021. Needs tires on rear next year.**
  - **Skid steer** – we have very low hours on it thus far. **Use about 50 hours/year.**
  - **Grader** – used second to plow truck. **New tires put on recently.**
  - Consider **V plow** for the truck. Need to build a hitch if we buy a used V plow. **Going to take to Tainter Machine - \$2500 to rebuild hitch on current unit.**
- Discuss and respond to proposed ATV/UTV County-wide ordinance – **Clerk Bernier will respond via email to request.**
  - 1) *Dates for ATV/UTV on roads:*
    - a) April 1st through December 1st each year; or b) **365 days per year.**
  - 2) *Speed limits for ATVs/UTVs: on roads:*
    - a) 35 mph; or b) **Speed limit as posted.**
  - 3) *Hours for ATV/UTV use on roads:*
    - a) **One hour before dawn through one hour after dusk;** or b) 24 hours per day.
- Approved for WEC CARES Subgrant for \$511.30 toward additional Election expenses due to COVID-19.
- Purchased new printer/scanner/fax/copier under separate CARES grant (\$8,096 avail)

- AEA – Farmland Preservation Update – Bob Bernier. **Modification plan drafted and signatures obtained.**
- Decide on date for August meeting – election is 8/11/2020 – need alternate mtg date – **move to August 18, 2020.**
- Updates from Fred Weber
- Road Work/Equipment
- Public comments
- Auditing of bills for payment
- Discussion - personnel problem. Since there were only two town residents present during the meeting, the meeting stayed in Open Session.

**Public comments** – none.

**Auditing of bills for payment** – all bills were approved.

**Financial Report**

Clerk went through the finances.	Equipment Account	-	\$31,260.02
	Tax Account -		\$161,433.98
	Checking Account -		\$30,823.96

Motion to accept the treasurers report made by Ralph, seconded by Hayes. Motion carried. Hayes moved to adjourn the monthly meeting, seconded by Ralph. Meeting adjourned at 9:54 pm.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

**CONTACT PHONE NUMBERS IN ORDER OF CALLING:**

Gary Anderson – 715-658-1483	Bob Bernier – 715-577-6310
Mark Warner – 715-658-1602, 715-556-6083 (cell)	Cecil Hayes – 715-577-6634 (cell)
LeAnn Ralph – 715-308-6336	Town Shop - 715-658-1319
Bev Bernier - 715-658-0131	Chuck Boyer – 715-600-4149