

## Annual Town Meeting – April 21, 2020

Meeting was called to order by Chairman Warner at 7:04 pm on Tuesday, April 21, 2020. In attendance were board members:

Chairman Mark Warner  
Supervisor I Cecil Hayes  
Supervisor II LeAnn Ralph  
Clerk/Treasurer Bev Bernier

Also attending: Patrolman Gary Anderson

Guests - resident: Robert Bernier

Dean Hause – representing Senn Blacktop for road paving bid.

**NOTE:** Due to COVID-19 concerns, we will first hear any **bids on the paving project:** 710<sup>th</sup> St from County Rd N, South to 970<sup>th</sup> Ave, 20' x 6,946'.

- Senn Blacktop - 1750 tons at 53.99/ton. Total price of \$94,482.50.
- Monarch Paving - 1819 tons at 58.14/ton. Total price of \$105,756.66.
- Asphalt Maintenance 1850 tons. Price of \$145,814.46 + \$12,518.57 final grading – Total of \$158,333.03.

Hayes moves to accept the bid from Senn Blacktop for paving this summer. Ralph seconded, motion carried. They will try to get in by Sept 1, 2020. They have the proof of insurance attached. Base course – to add 2" to 3" of limerock (approximately 130 loads) would be about \$30,000.00. Motion by Hayes to order limerock for road, seconded by Ralph. Motion carried. Cost for shoulder work is about \$9,000, we may leave that for 2021. Gary is figuring for 24' width.

### **RETURN TO ANNUAL MEETING – 7:31 p.m.**

**Advertising** - Warner stated the Colfax Messenger had advertised the meeting in their paper plus notices had been posted on the Town Hall posting board and designated places in Otter Creek.

**Minutes from the 2019 Annual Meeting** were read by the Clerk/Treasurer Bev Bernier. LeAnn Ralph made a motion to accept the minutes as so read, and Mark Warner seconded the motion. Carried = 5 residents, 0 opposed.

**Annual Financial Report** was presented by Bernier, which shows the revenues and expenditures related to the year of 2019. Due to the COVID 19 virus concerns, recipients were asked to review the report on their own and submit any questions at the May meeting. Ralph made a motion to accept the financial report as presented. Hayes seconded the motion. Carried = 5 residents, 0 opposed.

**Noxious weeds**, per WI Stats Sec 66.04, was announced and explained by Warner that Otter Creek residents need to control and destroy all weeds listed under the Statute.

**2021 Annual Town Meeting** will be held on the third Tuesday of April, 2021, being **April 20, 2021**, at the town hall according to state law requirements. The motion to approve the 2021 Annual Town Meeting date was made by Ralph, seconded by Hayes. Carried = 5 residents, 0 opposed. Regular Town Board meeting will also follow.

**Permits/Ordinances:** Warner announced those in effect for Otter Creek are building, driveway, zoning, fire and burning, trailer, Uniform Dwelling ordinance, UTV/ATV ordinance, and sand mining regulations, etc.

**Roadwork project for 2020:** Project for 710<sup>th</sup> Street.

**Blacktop (crack filling):** Will be doing patching and some spot graveling, other routine maintenance.

Chairman Warner asked if there was any other business to discuss. No response was heard.

Ralph made a motion to adjourn the 2020 Annual Town Meeting at 7:40 pm, seconded by Hayes.

Respectfully submitted, Bev Bernier, Clerk/Treasurer

**Town of Otter Creek - Regular Town Board Meeting – April 21, 2020**

Meeting was called to order by Chairman Warner at 7:40 pm. In attendance were:

- Chairman Mark Warner
- Supervisor I Cecil Hayes
- Supervisor II LeAnn Ralph
- Clerk/Treasurer Bev Bernier
- Patrolman Gary Anderson
- Guest - Bob Bernier

Immediately following the annual town meeting on Tuesday, April 21, 2020, at 7:40 p.m., chairman Mark Warner called the regular town board meeting to order. Attendance at this meeting were the same people who attended the annual town meeting. Advertisement of this meeting was also the same as listed under the annual town meeting.

**Meeting minutes** were not read by Bev Bernier as Warner, Ralph and Hayes reviewed the minutes prior to tonight’s meeting and agreed that the minutes did not need to be read. Ralph approved the minutes as presented. Hayes seconded. Motion carried.

**Process for May BOR and Open Book** – Bernier will publish an ad in the Colfax Messenger issues 4/22/2020 and 5/6/2020 – stating:

**Notice** – the Town of Otter Creek Board of Review meeting will be called to order at 7 p.m. on May 12, 2020, and be promptly adjourned to a later date to be determined. The Open Book meeting will also be delayed to a later date in 2020, date to be determined. Note: Warner, Ralph and Bernier completed the necessary training for BOR.

Bernier will contact Bob Irwin in early August to discuss dates for the Open Book and Board of Review. Sometime after August 15, Irwin will have the final numbers from the State. Irwin must mail a notice 30 days prior to the BOR.

**Tavern License** – Letter will be sent to Andy’s of Otter Creek regarding tavern license renewal. Wade Anderson owner of Andy’s of Otter Creek, has asked if there will be any proration of \$600 tavern license fee due to closure of the establishment because of COVID 19 virus. Guidance from WTA is no proration, following statute and local clerks are not prorating their licenses. There is no mechanism in the statues to allow for proration. Bernier will inform Wade Anderson.

**Dunn County Solid Waste & Recycling** Hauler & Municipal Workgroup Meeting on 4/20/20. Projected increase in 2021.

	2020 Budget Adjustment	2021 Estimated Budget
<b>Expenses</b>		
Total Expenses	\$2,494,871.41	\$2,624,207.13
<b>Revenues</b>		
Total Revenue	\$1,807,257.32	\$1,807,257.32
Projected Shortfall	(\$687,614.09)	(\$816,949.81)
2020 Shortfall Payback		(\$687,614.09)
50% Recycling	(\$343,807.04)	(\$752,281.95)
50% Solid Waste	(\$343,807.04)	(\$752,281.95)
<b>Total SW and REC</b>		
<b>Per Capita Projections</b>		
SW	Towns & Village Solid Waste	\$25.68
	City of Menomonie Solid Waste	\$0.00
REC	Town & Villages Recycling	\$19.18
		\$28.90

	<b>City of Menomonie Recycling</b>	<b>\$14.18</b>	<b>\$23.90</b>
	<b>Town &amp; Villages Total</b>	<b>\$44.86</b>	<b>\$70.84</b>
<b>Total</b>	<b>City of Menomonie Total</b>	<b>\$14.18</b>	<b>\$23.90</b>

Note: Per Capita Projections include the current per capita costs (Towns & Villages \$12 for Solid Waste and \$11 for Recycling and City of Menomonie \$6 for Recycling)

The County is looking at a different model, everything would go to the transfer station, picked up curbside. \$170/yr/household. Options: look at separate tax for residents; look at a dumpster at town hall and negotiate price. Hay River has a set-up that could be investigated.

**Milestone Materials** – anyone visiting a site must complete on-line questionnaire prior to going to the site.

**Land Division:** Received Certified Survey Map from Steve Kochaver for the Beskar Trust, located in Section 20, Town of Otter Creek. Initially, the proposed lot contained 3.78 acres which did not meet our minimum lot size of 5 acres, we contacted Tom Carlson – Dunn County Surveyor, who revised the survey to 5 acres excluding any road right-of-way.

**Land use permit requested and issued:** Terry Giertz, Steel post frame building w/man cave & bathroom, 3-bedroom septic, 50x64, E5473 1190<sup>th</sup> Avenue.

**State Sanitary Permit** – Matt Mueller (3 bedroom house)

**Wisconsin Towns Association 2020 Dues** \$688.98 (2019-\$605.80)

**Road work/equipment report:** Brush mowing is complete. Concern for blacktop for maintenance, we will revisit patching after our project is done. East on 1090<sup>th</sup> is alligatored, patched part of it. It is coming apart and will need to be fixed. Gary supplied the history of the roads and history of the culverts for town documentation. Mavis Anderson will email to Bev for saving into electronic folder. Snowplowing – Fall 2019 and Spring 2020- Gary put 3000 miles plowing snow, diesel fuel 1000 gallons.

Treasurer’s report: Balance sheets handed out.

Checking account: \$45,595.75  
Tax account: \$161,126.32  
Equipment account: \$31,221.08

Motion to accept the treasurer’s report made by Ralph, seconded by Hayes . Motion carried.

**Bills:** were all reviewed for payment, and authorized by the Town Board.

Motion to adjourn by Warner, Ralph seconded. Motion carried. The meeting was adjourned at 8:28 pm.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

**CONTACT PHONE NUMBERS IN ORDER OF CALLING:**

Gary Anderson – 715-658-1483	Bob Bernier – 715-577-6310
Mark Warner – 715-658-1602, 715-556-6083 (cell)	Cecil Hayes – 715-577-6634 (cell)
LeAnn Ralph – 715-308-6336	Town Shop - 715-658-1319
Bev Bernier - 715-658-0131	Chuck Boyer – 715-600-4149