

Town of Otter Creek - Regular Town Board Meeting – July 9, 2019

Meeting was called to order by Chairman Warner at 7:04 pm. In attendance were:

Chairman Mark Warner

Supervisor 1 Steve Scoll

Supervisor 2 LeAnn Ralph

Clerk/Treasurer Bev Bernier

Patrolman Gary Anderson

Guests, Bob Bernier, Gerald Goetzinger, Randy Simpson, Chris Madsen, Joel Harpar

Meeting minutes were not read by the Clerk as Warner, Ralph and Scoll reviewed the minutes prior to tonight's meeting. It was agreed that the minutes did not need to be read. Scoll motioned to approve the minutes as presented. Ralph seconded, motion carried to approve minutes as presented.

Old Business:

- **Sex offender housing update**, review possible remedies requested by town in regard to court case. The court hearing is August 6, 2019 at 1:30 p.m. **Our goal is for the State to follow the law, have a better State notification system, start the process over to find suitable housing for the current sex offenders, and reimbursement of legal fees. Warner will share with the attorneys at Bakke & Norman.**
- **Review and act on Uniform Dwelling Code Ordinance** – Mark talked to Fred Weber the week of July 1. Chris Madsen is having some concerns dealing with the State inspector. The State has not issued a permit to Madsen yet, so Fred Weber would need to issue the building permit. Scoll made a motion to approve the UDC Ordinance as drafted by Mark Warner and amended by the town board. Ralph seconded. Motion carried. Motion to sign the contract with Fred Weber by Scoll, seconded by Ralph. We will publish in the July 17, 2019 issue of the Colfax Messenger. The contract is good through December 31, 2019. **Clerk Bernier will email the signed contract to Weber 7/10/19, will also post the Ordinance in 3 places within the Township and publish in the Colfax Messenger.**
- **Review gopher tail practice** – Request to put the gopher tail practice back in place based on feedback from a resident. **Town board discussed and we will keep our current practice of not reimbursing for gopher tails.**

New Business:

- **Discuss patrolman coverage** – Faron Flatland has mowed, will start going through again when needed. The 2 culvert projects he will brush/mow when this comes up. Mark talked to Wirth, they will start the beginning of August on the culvert project. Mark weed whipped the town hall today. A couple dirt roads he could not mow because of dirt piles. Mark talked to Faron about blacktop grinding, this will be done by Dunn County (\$3700/mile), Faron will take a vacation day to do prep work. **Warner will contact Tainter to see if they want to fix their section at the same time.**
- Blaremore road needs beaver trapped. **Warner will issue a trapping permit to Bob Bernier for trapping.**
- Discuss patrolman return to work status – scheduled September 16, 2019 return to work, anticipated no restrictions.
- Discuss town Employee Manual – **Bernier will provide a draft Employee Manual and send to the board for review. We will discuss further at the August meeting.**

- **Discuss equipment replacement planning/schedule** – rather than buy piecemeal, we should have an overall strategy for equipment purchases.
 - **Plow truck** – high priority. We should look at replacing it in the next two years. About a 9 month waiting period to get a new truck. **We should review in one year, as it takes another year to have the truck in hand.**
 - **Backhoe** - we have 4500 hours on it, had 1800 when we bought it. **Evaluate this after the plow truck purchase.**
 - **Skid steer** – we have very low hours on it thus far
 - **Grader** – used second to plow truck.
 - Consider V plow for the truck
- **Review possible purchase of town pickup truck** – discussion on spending the money on a new plow truck rather than a pickup truck. We need to budget for this if we decide to purchase one. **Scoll will contact Colfax Chevrolet to let them know we will not be purchasing a truck at this time.**
- Transfer \$12,500 from checking account to equipment fund. **Bernier to transfer.**
- Scott Construction – crack filling. \$1890 to do this, the poly fill that floats out flat. Scoll made a Motion to contract with Scott Construction for crack sealing on 670th street. Ralph seconded, motion carried/approved.
- Letter from Dunn County – zoning ordinance
- **Road report** – Faron Flatland and Bob Bernier reviewed the roads, took off trees, Scoll removed a tree, otherwise roads are in good shop.
- Cemetery headstones missing? Gerald Goetzing thought the cemetery had many open spots. No one is aware of anything missing.

Auditing of bills for payment –

Financial Report

Clerk went through the finances.	Equipment Account -	\$6,136.12
	Tax Account -	\$88,455.55
	Checking Account -	\$48,639.74

Motion to accept the treasurers report made by Scoll, seconded by Ralph. Motion carried.

Scoll moved to adjourn the monthly meeting, seconded by Ralph. Meeting adjourned at 8:46 pm.

Respectfully submitted – Bev Bernier, Clerk/Treasurer

Lunch schedule:

January – All	May - Chuck	September - Bev
February – Mark	June - Steve	Oct - TBD
March – LeAnn	July - Mark	November - Steve
April – Bev	August - LeAnn	December - All

CONTACT PHONE NUMBERS IN ORDER OF CALLING:

Gary Anderson – 715-658-1483;	Bob Bernier – 715-577-6310;
Mark Warner – 715-658-1602, 715-556-6083 (cell);	Steve Scoll – 715-658-1259, 715-556-1891 (cell)
LeAnn Ralph – 715-308-6336	Town Shop - 715-658-1319
Bev Bernier - 715-658-0131	Chuck Boyer – 715-600-4149